

**WALWORTH TOWN BOARD – REGULAR MEETING  
19 JANUARY 2012**

Presiding Supervisor Plant called the regularly scheduled Town Board Meeting, County of Wayne, State of New York, held at the Walworth Town Hall, 3600 Lorraine Drive, Walworth, NY to order at 7:30 PM with the Pledge to the Flag.

**PRESENT:**

Robert Plant	Supervisor
Patricia Marini	Councilwoman
Vaughn Pembroke	Councilman
Larry Ruth	Councilman
Tom Yale	Councilman
Susie Jacobs	Town Clerk

**ABSENT:** Michael Frederes Highway Superintendent

**OTHERS PRESENT:** Rob Burns, Sewer Superintendent; Karen Ambroz, Sole Assessor; Brendan Bystrak, Labella Associates, P.C. Engineer for the Town; Denise Munson, Attorney for the Town; Norm Druschel, Building Inspector; Mary Zingerella, Library Director; Town Newspaper Reporter, and nine (9) attendees.

**MS4 PRESENTATION UPDATE:**

Mr. Michael Simon, BME Associate, and representative from the Ontario Wayne Storm Water Coalition updated Board members on the history, current work and future direction of the Municipal Separate Storm Sewer System (MS4) Coalition. He commented The Town of Walworth is required to participate in the Municipal Separate Storm Sewer System (MS4). Mr. Simon presented the Board members with the Final Annual Report for their review. Also, stated the Town of Walworth is very well represented with Norm Druschel and Linda Kleeman. He indicated the Ontario Wayne Storm Water Coalition website [www.oswc.org](http://www.oswc.org) has a lot of information for the general public and for the Board to review. Discussion ensued with questions and comments from Board members. Congratulations were extended to Mr. Simon and Mr. P.J. Emerick for their completion of MS4 Specialist certification. An open invitation to attend their very informal and very informative monthly meetings was offered. Mr. Norm Druschel also invited anyone interested in reviewing the Town documents on file with the MS4 Clerk. Discussion further ensued. A thank you was extended.

**EXECUTIVE SESSION:**

Motion by Councilman Yale to enter into Executive Session to discuss proposed litigation and acquisition of land.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

Time: 7:52 PM.

**RECONVENE:**

Supervisor Plant reconvened the regularly scheduled meeting.

Time: 8:03 PM.

**WALWORTH TOWN BOARD – REGULAR MEETING  
19 JANUARY 2012**

**PUBLIC HEARING 8:00 PM – PARKS AND RECREATION MASTER PLAN:**

Supervisor Plant read the rules and procedures of the Public Hearing.

Susie C. Jacobs, Town Clerk, stated that the notice of Public Hearing to hear and consider comments from the public in regard to the Parks and Recreation Master Plan was duly published two (2) times in the Town's official newspaper on January 8<sup>th</sup> and January 15, 2012, with the same dates being posted at the Town Hall. Copies are available to the public.

Motion by Councilwoman Marini to waive the reading of the Legal Notice.  
Seconded by Councilman Yale.

Adopted: Vote Ayes 5 Nays 0  
Motion carried.

Supervisor Plant indicated the Public Hearing is open:  
Time: 8:03 PM.

No one wished to comment.

Motion by Councilwoman Marini to close the Public Hearing.  
Seconded by Councilman Yale.  
Time: 8:05 PM.

Adopted: Vote Ayes 5 Nays 0  
Motion carried.

**RESOLUTION 18-12 ADOPTION OF THE PARKS AND RECREATION MASTER PLAN:**

Councilwoman Marini indicated that there are two (2) changes to the Parks and Recreation Master Plan Draft that have been brought to our attention:

- Page 13, the population is 9,449 with an increase of 12.5%
- Adult Programing add Senior Dinners and Senior Residents and outing

Councilwoman Marini offered the following Resolution Adopting the Parks and Recreation Master Plan Draft with the above changes and moved its adoption.  
Seconded by Councilman Yale to wit:

Roll call vote:	Supervisor Plant	Aye
	Councilwoman Marini	Aye
	Councilman Pembroke	Aye
	Councilman Ruth	Aye
	Councilman Yale	Aye

Resolution carried.

The following was submitted:

## **PLANS AND STUDIES**

## Reference Form

**Title:** Parks and Recreation Master Plan

**Board Action:** Adopted

**Action Date:** January 19, 2012

**Acting Board:** Town Board

**Prepared By:** Walworth Parks & Recreation Master Plan Committee

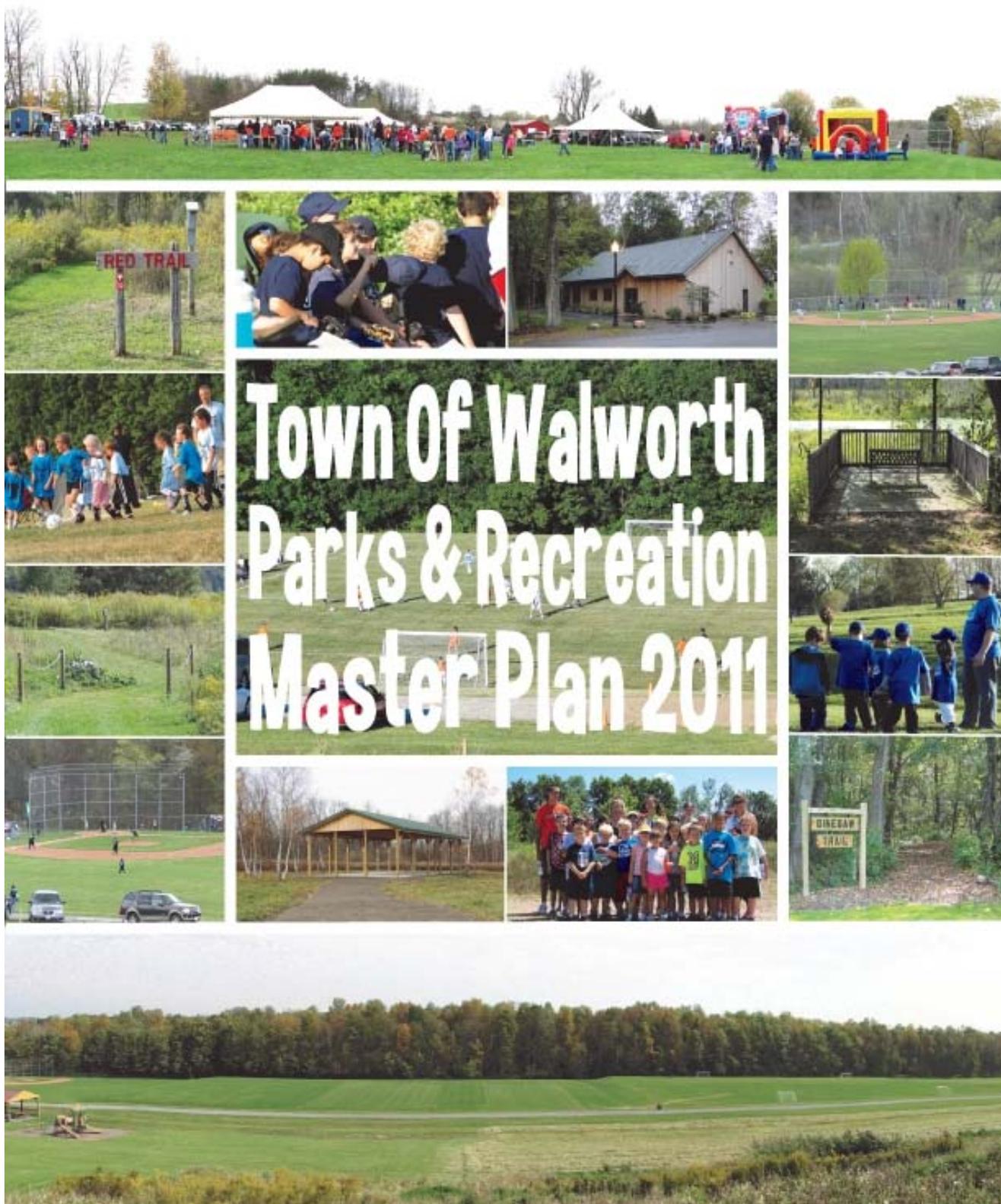
**Contact:** Recreation Department

Address 3600 Lorraine Drive, Walworth, NY 14568

Phone 986-1400

E-mail [WalRec@townofwalworthny.gov](mailto:WalRec@townofwalworthny.gov)

**Note:** Update every 5 years by the Parks and Recreation Master Plan Committee



# Town Of Walworth Parks & Recreation Master Plan 2011

## TOWN OF WALWORTH PARKS AND RECREATION MASTER PLAN 2011

TOWN BOARD  
Robert Plant, Supervisor  
Suzi Hawkins-Mance

Patricia Marini  
Frank Maciuska  
Thomas Yale

PARKS AND RECREATION COMMITTEE

Bill Boyd  
Mike Dermady  
Amy Dier-Chirdon  
Joe Leone  
Patti Marini, Liaison  
Aimee Phillips  
Jackie VanLare  
Steve Gallaher

MASTER PLAN COMMITTEE

John Baxter  
Bill Boyd  
Mike Dermady  
Amy Dier-Chirdon  
Suzi Hawkins-Mance  
Joe Leone  
Patti Marini  
Jackie VanLare

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Snowmobile Trails Development/Maintenance Program

Partners for Wildlife

### THE MASTER PLANNING PROCESS

This plan addresses the current and anticipated future unique circumstances, opportunities, demands, trends, resources, capabilities, and imagination of Walworth to enable the town to take advantage of opportunities and to maximize the impact of its resources and those of others to enhance the high quality of its recreational opportunities and parks

The Master Plan report is only one product of the planning process. The process involves analyses of pertinent data, evaluations of the situations revealed, strategies for land acquisition, facilities development, programming, and administration, recommendations for long and short term specific actions, and identification of potential means for implementation.

The planning has been a cooperative effort among the town's appointed Parks Committee, Recreation Committee and its Master Plan Committee, the Walworth Recreation Department, other providers of recreational opportunities, and the residents of the town.

### ACKNOWLEDGEMENTS

The Town Supervisor and the Town Board  
The Parks Committee  
The Recreation Committee  
The Master Plan Committee  
The Walworth Recreation Director

## **EXECUTIVE SUMMARY**

This master plan is intended to project ten years of consistent planning and sound implementation to expand Walworth's system of parks and recreational services to meet the town's present and future needs and capabilities. The goal of this master plan is to identify priorities of the expansion, development and acquisition of land. The strategy identifies the needs and desires of the residents of our community. Acquiring funding for these items will determine the possibility of completion.

## **BUILDING UPON RECREATION IN WALWORTH**

Walworth is developing a system of parks and recreational facilities combined with high quality recreational programs. The goal is to maintain sound planning, management, and responsible financing.

This Parks and Recreation Master Plan is intended to build upon the body of knowledge and understanding of the uniqueness of Walworth which has been gained through previous master plans, the most recent plan of 2000, updated in 2001. It is our intent to continue to ensure consistency while expanding the vision and scope of parks and recreation in Walworth to match the town's present and future capabilities and expectations.

## **MISSION STATEMENT**

It is the mission of the Walworth Parks and Recreation Department to provide diverse year-round leisure activities and facilities to our community that promote citizen involvement and a strong sense of community while striving to increase the social, cultural, and physical well-being of our residents. It is our goal to constantly improve our existing programs and parks for the enjoyment of our citizens.

## **ISSUES OF INTEREST**

The town has identified issues and opportunities of particular interest which are addressed in this master plan. There is a need for expansion of our parks, our trails and indoor facilities in the Town of Walworth and expansion of the Parks & Recreation Department with a focus on health and fitness.

### **Indoor Facilities**

Feasibility studies to determine the most cost beneficial configuration of spaces and the means of implementation by the town, the town in partnership with others, or alternative means of financing construction and operation should be completed as funding allows.

### **Health and Fitness**

Proposed expansion of indoor and outdoor recreational facilities will increase opportunities to encourage and support the emphasis on health and fitness in Walworth. Programming opportunities exist in Walworth and should be expanded as necessary, including partnering with other entities in the community.

### **Parkland Acquisition**

Proposed land acquisition for new parks and expansion of existing parks has been identified as an issue of interest. Specific areas within the Town have also been indicated in this plan.

### **Trails Plan**

A comprehensive Trails Plan for the Town of Walworth needs to be developed.

## STRATEGY

### Improvements to Existing Parks

The following pages outline and identify potential projects in the order of priority

#### Sherburne Park

<u>Project</u>	<u>Time Frame</u>	<u>Resources</u>
Playground	1 to 2 years	Special Revenue Fund
Completion of water service and drinking fountain	1 to 2 years	Special Revenue Fund
Completion of electric service	1 to 2 years	Special Revenue Fund
Restroom building with flush toilets	3 to 5 years	Referendum
Additional field	3 to 5 years	Special Revenue Fund
Pave the road and parking area	3 to 5 years	Special Revenue Fund
Increase buffer area plantings	3 to 5 years	Parks Budget
Concession building	5 to 10 years	Referendum
Gazebo	5 to 10 years	Special Revenue Fund
Board walks into protected areas	5 to 10 years	Special Revenue Fund

#### Ginegaw Park

<u>Project</u>	<u>Time Frame</u>	<u>Resources</u>
Drainage improvements – hill to Walworth Penfield Road	1 to 2 years	Note 1
Concession building	1 to 2 years	Referendum
Additional Playground Equipment	1 to 2 years	Special Revenue Fund
Additional building with Flush Toilets	1 to 2 years	Referendum
Street Lighting on Lorraine Drive	1 to 2 years	Special Revenue Fund
Sidewalk Construction	3 to 5 years	Referendum
Firemen's Field - Drainage - Redevelop for passive recreation	3 to 5 years	County Parks Budget
Pave parking lot west of the lodge	3 to 5 years	Special Revenue Fund
Parking expansion	3 to 5 years	Parks Budget
Park's maintenance building expansion	3 to 5 years	Special Revenue Fund
Skateboard Park or Ice Rink	5 to 10 years	Special Revenue Fund
Construction of Parks & Recreation Office	5 to 10 years	Referendum

Note 1: This project is too extensive to be considered as a stand- alone Parks Project as it also involves the highway.

### **Dolomite Park**

<u>Project</u>	<u>Time Frame</u>	<u>Resources</u>
Pavilion – Open air shelter	3 to 5 years	Special Revenue Fund
Playground Equipment	3 to 5 years	Special Revenue Fund
Field Expansions	3 to 5 years	Special Revenue Fund
Restroom Facilities with alternative toilets	5 to 10 years	Referendum/Private Sources
Electric Service	5 to 10 years	Referendum/Private Sources
Security Lighting	5 to 10 years	Referendum/Private Sources

### **Parkview Green Park**

<u>Project</u>	<u>Time Frame</u>	<u>Resources</u>
There are no plans for development of this park land		

**Trails Plan**

<u>Project</u>	<u>Time Frame</u>	<u>Resources</u>
Construction of a walkway over Route 350 to join existing and proposed trails	5 to 10 years	Referendum

**Acquire Land for New Parks**

The committee has identified the following areas of the Town of Walworth for the placement of future parks:

- Northern Portion of Town
- Center Portion of Town
- Western Portion of Town

**Future Planning**

Update this master plan in five years.

## **DEMANDS FOR RECREATIONAL OPPORTUNITIES**

### **GENERAL**

Demands and preferences for recreational lands, facilities, and programs are influenced by many factors.

Many characteristics of a town's population are particularly influential in the choices of activities and in the resources necessary to accommodate those activities. The ages, geographic distribution within the town, the rate of growth of the population, and its educational and income levels are most commonly evaluated. Demands are also determined by examining participation in specific activities, expressed interests of town residents and trends in recreational preferences. The physical characteristics of a town and its surrounding towns influence the feasibility and desirability of participating in certain activities. Many activities are dependent upon natural conditions. The following sections summarize the relevant characteristics.

### **LOCATION**

Walworth is located in western Wayne County. It is bordered on the north by the Town of Ontario, on the south by the Town of Macedon, on the west by the Town of Penfield (Monroe County), and on the east by the Town of Marion. The Town is generally rectangular, containing approximately 34 square miles.

### **DEVELOPMENT**

Residential development predominates in the southern portion of the Town, with the highest density occurring in the Gananda development. Additionally, there are three hamlets within the Town: Walworth, West Walworth and Lincoln.

The Town of Walworth has relatively little commercial development, with most of it located along Route 441 in the Walworth hamlet and along Gananda Parkway/Canandaigua Road. Additional development will occur along Route 441 and Canandaigua Road to maximize transportation access and take advantage of nearby population density. The Dolomite quarry is the major industrial land use, located north of Atlantic Avenue in the geographic center of the Town.

The Town of Walworth contains significant acreage of park land and open space in Ginegaw Park, including the Walworth Town Hall site and Sherburne Road property. Dolomite Park in the northern area of the Town is primarily agricultural, undeveloped, and low density residential. Little change is predicted due to lack of sewerage, difficulty of development, and low density zoning. Dolomite Park is leased to the Town of Walworth.

### **LANDFORMS**

The Town is on the western border of one of the largest drumlin fields in the world. The terrain is punctuated with numerous drumlins extending in a north-south direction; areas of muck lands are scattered through the low areas between the drumlins. The Town's land area is divided north from south into 2 halves by a limestone ridge, roughly corresponding with the location of Atlantic Avenue (Rt. 286).

### **TRANSPORTATION**

In a town such as Walworth, with limited public transportation and few routes suitable for walking or biking to potentially distant venues, vehicular travel is the prevailing means of accessing recreational sites.

## **DEMOGRAPHIC INFLUENCES**

The Parks and Recreation Master Plan Update of 2001 derived population data from the 2000 U.S. Census. The detailed 2010 census data is not yet available and was not available at the time of publication of this document.

### **Population**

In 2010, the U. S. Census estimated Walworth's population at 9,449, an increase of 12.5 percent over the 2000 population. The influences of the population trends on the types and quantities of future recreational opportunities are significant.

### **Geographic Distribution**

Walworth residents are largely concentrated west of Route 350, with the greatest growth in recent years in the northwestern part of the town. The southwestern and south central areas of the town are well developed residentially. For the near future, that pattern is likely to continue as most of the eastern part of the town lacks sewers and is zoned for large lots, ensuring a lower population density when developed.

### **Conclusions**

Walworth enjoys a positive growth rate, sustained numbers of high demand school agers, major increases in persons that utilize parks and recreational programs, and high growth of older citizens. These suggest sustained demand for and the ability and likely willingness to support continued enhancement of the quality and quantity of recreational opportunities in the town.

### **Programs**

The Parks and Recreation Department offers a wide range of programs to meet the needs our residents and continues to evaluate the programs offered and seek out additional programs that will be supported by the residents.

#### **Youth Programming**

Baseball  
Softball  
Soccer  
Basketball  
Flag Football  
Outdoor LAX  
Indoor LAX  
Indoor Soccer  
Youth Tennis  
Summer Day Camp  
Kids Cooking Classes  
Art Classes  
School Break Programming  
Zumbatomic  
Tumbling  
Cheerleading Camp  
Basketball Camp  
Soccer Camp  
Archery Camp  
Horseback Riding Programs  
Karate  
Bowling  
Ice Fishing  
Jr. Racquetball Lessons

**Pre-School**

Mini Mites Sports Development  
Mini Mites Basketball  
Mini Mites Baseball  
Mini Mites Soccer  
Mini Mites Flag Football  
Mini Mites Nature Walks  
Craft & Story Hour with Library  
Bumper Bowling  
Horseback Riding Program  
Music  
Dance

**Adult Programming**

Personal Training Bootcamp  
Zumba  
Aqua Zumba  
Stronger Leaner You  
Gentle Yoga  
Vinyasa Yoga  
Hooping  
Adult Racquetball  
Tennis  
Pre-Natal Aqua Class  
Indoor Walking  
35 & Over Basketball  
Technology Classes  
Quilting  
Senior Dinners  
Senior & Resident Outings

## Recreation Expenses/Revenues

	<i><b>TOWN BUDGET</b></i>	<i><b>RECREATION BUDGET</b></i>	<i><b>ACTUAL RECREATION EXPENDITURES</b></i>	<i><b>ACTUAL RECREATION REVENUES</b></i>	<i><b>RECREATION NET EXPENSE</b></i>
2005	\$2,048,120.00	\$143,340.00	\$127,230.01	\$60,907.00	\$66,323.01
2006	\$2,512,237.00	\$144,830.00	\$113,350.35	66,368.00	\$46,982.35
2007	\$2,071,872.00	\$144,810.00	\$110,062.87	\$53,031.00	\$57,031.87
2008	\$2,126,814.00	\$130,981.00	\$118,932.39	\$52,559.38	\$66,373.01
2009	\$2,244,093.00	\$129,380.00	\$127,533.67	\$69,943.00	\$57,590.67
2010	\$2,307,798.00	\$137,838.00	\$132,789.32	\$75,005.49	\$57,783.83
2011	\$2,386,830.00	\$138,329.00	\$122,493.46 *as of 9/30/11	\$77,028.00 *as of 11/17/11	

## Parks Expenses/Revenues

	<b>TOWN BUDGET</b>	<b>PARKS BUDGET</b>	<b>ACTUAL PARKS EXPENDITURES</b>	<b>NET PARKS SURPLUS</b>
2005	\$2,048,120.00	\$64,475.00	\$57,302.00	\$7,173.00
2006	\$2,512,237.00	\$45,225.00	\$43,171.00	\$2,054.00
2007	\$2,071,872.00	\$45,599.00	\$39,745.00	\$5,854.00
2008	\$2,126,814.00	\$45,665.00	\$47,597.00	(\$1,932.00)
2009	\$2,244,093.00	\$68,652.00	\$56,611.00	\$12,041.00
2010	\$2,307,798.00	\$67,416.00	\$59,873.00	\$7,543.00
2011	\$2,386,830.00	\$70,575.00	\$56,878.51 *as of 9/30/11	

## **GENERATORS OF DEMANDS**

Walworth residents participate in a wide range of sports, cultural, and senior citizen programs offered by the town through its Recreation Department, the two major school districts of Wayne Central and Gananda along with four other school districts: Palmyra-Macedon, Penfield, Webster and Marion; and many voluntary community organizations.

### **Organized Sports**

Both major school districts offer a broad array of varsity and other levels of sports teams with high levels of success. Complementing the school programs, youth and adult sports are organized and run by voluntary community based sports organizations and by the Walworth Recreation Department.

### **Walworth Recreation Department Office**

The Recreation Department office is housed in very crowded space at the Walworth Town Hall Complex. Currently, the office accommodates 2 full time, 1 part time, and 3 seasonal employees. There is a shortage of work space. The director has a private office and the other employees share the other office. Minimal work space for most employees allows for no privacy when dealing with clients or others when confidentiality is important. An open area adjacent to the office is used for programming when necessary and as an overflow storage area for recreational equipment due to a shortage of functional storage, creating constant disruptions of meetings. There is no reception, registration or public service space. Relationships among the spaces are inefficient.

A feasibility study of indoor spaces should include the potential of expanding the Parks and Recreation Department office.

## OTHER LANDS AND FACILITIES OF RECREATIONAL POTENTIAL

**Recreational Land** -- Please note that property lines delineated are for reference only. They are not exact on the following maps.

Town of Walworth Land

1. Ginegaw Park & "Firemen's Field"



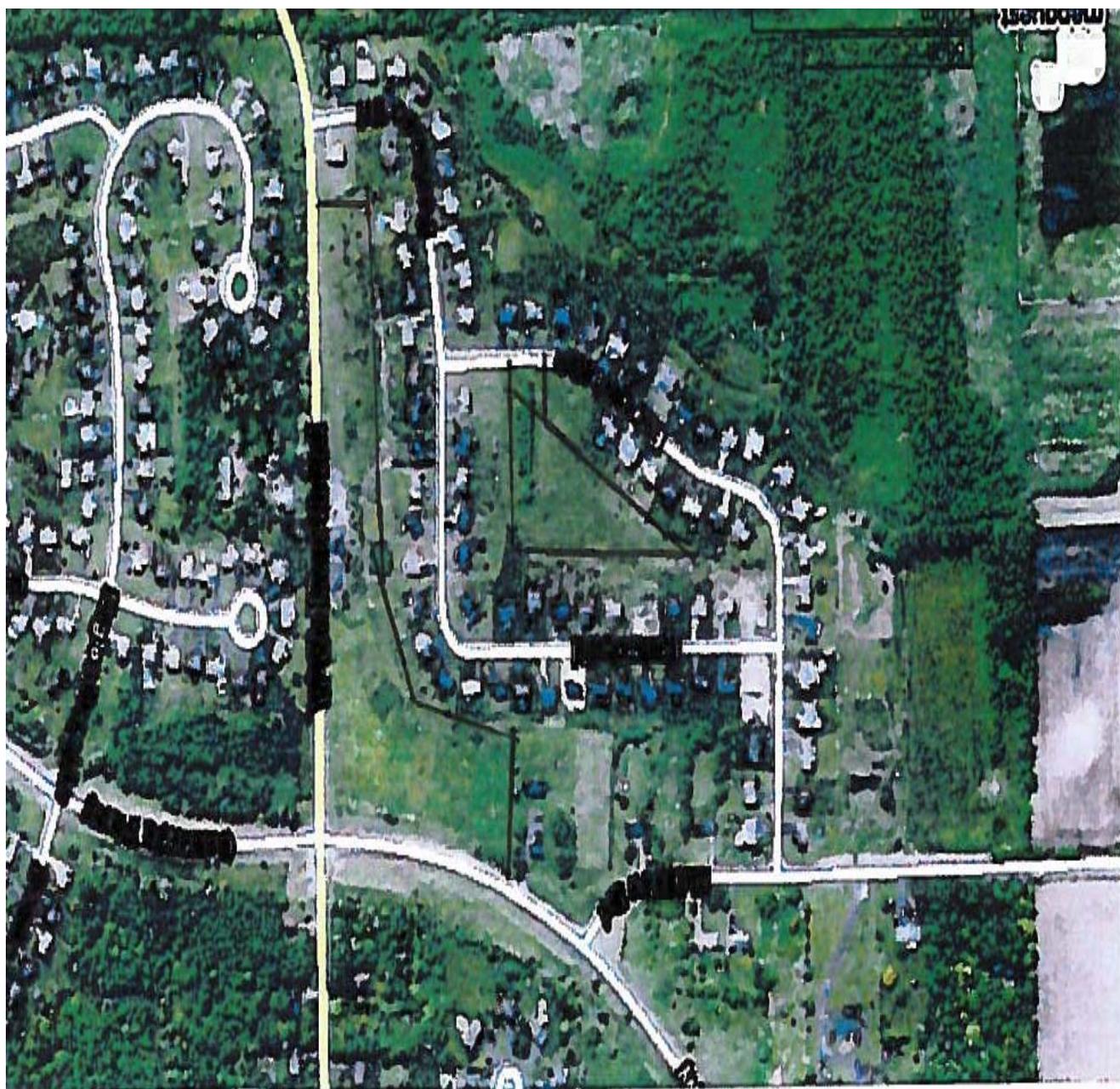
2. Sherburne Park



3. Dolomite Park



4. Parkview Green



## **RECOMMENDATIONS**

### **ACQUIRE LAND**

The town has a need to acquire land for active and passive recreation in accordance with this Parks and Recreation Master Plan. These additional lands would be used for expansions of existing parks and development of new parks.

## **DEVELOP OUTDOOR RECREATIONAL FACILITIES**

### **Athletic Fields**

With an increase in the request for use of fields among community organizations, the Town is facing difficulty in accommodating the current demands. Projected future demands indicate the need for an additional softball and one regulation baseball field and multipurpose rectangular fields.

### **Picnic Areas**

The Town has recognized the need to provide more picnic facilities in town parks.

### **Areas for Informal Recreation**

Open spaces should be provided in parks for non-organized informal individual, family, and small group activities such as frisbee, kite flying, badminton, volleyball, and other informal games.

### **Other Sports**

Provide areas within existing parks or in the development of new parks for other sporting options including, but not limited to the construction of a skateboard park or ice rink.

## **EXPAND INDOOR FACILITIES**

### **General**

The town has been successful over recent years in bringing the quantity and quality of its outdoor recreational facilities close to and within reach of its needs. An important issue of this plan is the need for improved and additional spaces for indoor activities.

A feasibility study is necessary to identify the specific indoor spaces which are needed or desired, the most efficient and cost effective means to provide those spaces within the existing or expanded Walworth Recreational areas and/or within a new building, and the town's capabilities to finance and implement the capital improvements by itself or in partnership with others. Preliminary indications show the need for construction of an additional year-round indoor facility.

## **IMPLEMENTATION**

### **General**

Implementation of the recommendations of this Parks and Recreation Master Plan should enable Walworth to continue to excel in its delivery of recreational opportunities and to offer new opportunities, therefore further enhancing the town's scope and quality of recreational offerings.

Acquisition and development of new parkland will maintain the town's recreational spaces in line with its needs and desires. Improvements to existing parks create resources to enhance the availability, variety, and quality of recreational experiences in the parks as well as continue the positive image of Walworth.

The value of facilities and services available from sources such as the county, schools, community organizations, churches, and private enterprises are important resources to the community.

The town should continue to promote, seek and form partnerships and other types of relationships with these other providers of recreational opportunities to give its residents opportunities at the least cost.

There are many sources and means of financing the acquisition and development of recreational lands and facilities.

### **Feasibility Studies**

This plan's recommended strategies will require, in some instances, the completion of a Feasibility Study to determine the scope of the project, phasing of the project, the funding for the project and the target dates for completion of the project.

## **TOWN RESOURCES**

The Town possesses several tools and resources to implement this plan. Often, the local resources can be leveraged with state, federal, or private sources to increase the value of the local investment for land acquisition, development, or programs. Walworth currently assesses a fee of \$650 per new residential unit. The fee is reasonable and is generally in line with similar towns in Wayne County. The fee should be adjusted periodically to reflect changes in future new home values and future costs of parkland acquisition and development.

### **Real Estate Taxes**

Real estate tax revenues are a major source of funding the costs of operations and maintenance. Tax revenues also support bond issues for capital costs and they can be used as match for state, federal, and other financial assistance.

### **Bonding**

Bonds generate immediate financing for capital projects. Bonds may require a general referendum or may be subject to permissive referendum whereby the referendum must be petitioned by those affected.

### **Bond Anticipation Notes**

Bond anticipation notes are used for short term, or "bridge", financing in anticipation of permanent financing through a grant in aid or a bond issue.

### **Leases, Permits, and Easements**

These techniques provide a means of using land or facilities for long or short terms without immediate capital outlay. There are many advantages where the appropriate

circumstances occur. One purpose of permits or easements is the acquisition of trail rights of way.

### **Special Districts**

Special districts may be established to finance improvements that will benefit and be paid for by special tax levies on residents of the special district. Park districts are one form of special district which should neither be necessary nor desired in Walworth where parks are available to the community at large.

### **Donations**

Service clubs, "Walworth Friends of the Park", local businesses, other interest groups, and individuals can be resources for developing and maintaining facilities and programs.

### **Partnerships**

Partnerships with private enterprises, school districts, and other levels of government are a means of creating major opportunities which may not otherwise be feasible. It is most important to understand whether there are potentially conflicting policies or needs which could create problems in the future before undertaking a partnership.

### **Private Enterprise**

Walworth is fortunate to be located near several privately operated venues which serve recreational needs of its residents. These venues include golf courses and a fitness center. The town should encourage such facilities within or near the town as contributing to the availability of the resources at no cost while often generating tax revenues.

## **NOT FOR PROFIT ORGANIZATIONS**

### **Trust for Public Land**

This national not for profit organization with offices in New York serves as a land bank, acquiring properties on behalf of communities or other public entities, holding the land in a revolving fund until the sponsoring community can purchase the land from TPL. Property to be acquired must serve an important community objective which may include environmental, cultural, historical, or recreational purposes.

### **The Nature Conservancy**

This international organization is also not for profit which can serve as a land bank similar to TPL. It also purchases and manages land of significant environmental value such as the development rights of several farms in the Farmland Preservation Grant Program. The town has worked closely with TNC-- The Central / Western Chapter of TNC which is located in Rochester.

### **State and Federal Sources**

The availability and priorities of types of projects to be funded by some state and federal grant programs vary widely from year to year. The following are the most common sources of aid for acquisition, development, and/or improvement of parks and recreational facilities. Many other programs could have components that would be applicable to specific improvements.

### **Environmental Protection Act of 1993 – Title 9**

New York State grants are available for reimbursement of a maximum of fifty percent of allowable costs of acquisition and/or development of municipal parks and for historic preservation. The grant application cycle is annual and competition for limited funds is high with a minority of applicants funded, often at less than the requested amounts. The

priority for this program for the type of projects to be funded and the amounts available continues to vary each year. Administered through New York State Office of Parks, Recreation and Historic Preservation (NYSOPRHP), Walworth has benefited from this program several times in the past and should continue to participate as the needs and opportunity occurs.

### **Environmental Protection Act of 1993 – Title 3**

New York State grants are available for acquisition of open space or conservation lands which have been prioritized in the New York State Open Space Plan. These grants are administered by New York State Department of Environmental Conservation with cooperation from NYSOPRHP.

### **Clean Water / Clean Air Bond Act**

New York State grants are available for environmental infrastructure and natural resources, including municipal park projects, historic preservation, and heritage areas. Criteria are somewhat similar to those of the Environmental Protection Act. These grants are administered through NYSOPRHP.

### **Land and Water Conservation Fund**

U.S. Department of Interior funding is available through dedicated revenues. Criteria for municipal park projects are similar to those of the state Environmental Protection Act. This fund is administered in conjunction with EPA by NYSOPRHP.

### **SAFETEA-LU Transportation Enhancement Program (TEP)**

This federal program is a major source of funding for acquisition, construction, and maintenance of pedestrian and bicycling trails and support facilities. Current requirements are projects of at least \$100,000 with at least a 20 percent local match. These grants are administered by New York State Department of Transportation.

### **Snowmobile Trail Development / Maintenance Program**

This state program funds development of snowmobile trails which are compatible with established statewide trails plans. These grants are awarded to counties by the NYSOPRHP Bureau of Marine and Recreational Vehicles.

### **Partners for Wildlife**

The U.S. Fish and Wildlife Service offers grants for improving and protecting fish and wildlife habitats, including such improvements as trails, boardwalks, and overlooks. The program is administered by the U.S. Fish and Wildlife Service at Cortland, New York.

**WALWORTH TOWN BOARD – REGULAR MEETING  
19 JANUARY 2012**

**TOWN BOARD AUDITS THE TOWN BOOKS FOR JUSTICE COURT, RECEIVER OF TAXES, CHIEF FISCAL OFFICER, TOWN CLERK AND SEWER:**

Time exited meeting: 8:07 PM.  
Time returned to meeting: 9:18 PM.

**JUSTICE COURT SUMMARY ACCEPTED AND FILED:**

Motion by Councilman Yale to accept and file the Justice Court Summary as presented.  
Seconded by Councilman Ruth.

Adopted: Vote Ayes 5 Nays 0  
Motion carried.

The following was submitted:

**Walworth Town Court  
Summary Report of Cases Closed**      01/01/2011 to 12/31/2011  
All Judges

Report date: 01/18/2012

STATUTE	CLOSED	FINE	SURCHG	CIVIL FEE
PL	72	1575.00	2405.00	0.00
VTL	930	48105.00	61895.00	0.00
CIV	35	0.00	0.00	600.00
TO	1	0.00	0.00	0.00
ECL	1	0.00	0.00	0.00
PKH	1	25.00	55.00	0.00
CPL	5	0.00	0.00	0.00
AM	4	21.60	0.00	53.40
<b>TOTALS</b>	<b>1049</b>	<b>49726.60</b>	<b>64355.00</b>	<b>653.40</b>

Grand Total: 114735.00

**ADDITIONAL INFORMATION**

Number of DWIs - 1192:	35	Fines/Fees: \$13100.00
Number of AUOs - 511:	29	Fines/Fees: \$5080.00
Number of Speeds - 1180:	345	Fines/Fees: \$51640.00
Number of Defendants:	852	
Total Number Charges:	1049	
Average Charges/Defendant:	1.23	
Number of Small Claims:	29	

**NOTE:** Dollars are calculated for fines assessed, not amount collected.

**WALWORTH TOWN BOARD – REGULAR MEETING  
19 JANUARY 2012**

**RESOLUTION 17-12 JUSTICE COURT AUDITED RECORDS:**

Councilman Yale offered the following Resolution 17-12 and moved its adoption. Seconded by Councilwoman Marini to wit:

**WHEREAS**, the Town Council of the Town of Walworth have duly audited the Walworth Town Justice Court books at a regular Town Board meeting on January 19, 2012; and

**WHEREAS**, the Walworth Town Justice Court filed with the Walworth Town Clerk the Summary Report of Cases Closed on January 19, 2012; and

**BE IT RESOLVED**, that the Town Board of the Town of Walworth adopt Resolution 17-12.

Adopted this 19th day of January, 2012 at the meeting of the Town Board.

Roll call vote:	Supervisor Plant	Aye
	Councilwoman Marini	Aye
	Councilman Pembroke	Aye
	Councilman Ruth	Aye
	Councilman Yale	Aye

Resolution carried.

**MINUTES:**

Motion by Councilman Ruth to approve the Minutes of January 5, 2012 Organizational Meeting as presented.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

Motion carried.

**SUPERVISOR'S REPORT:**

Motion by Councilwoman Marini to accept as presented the Supervisor's Report for December, 2011.

Seconded by Councilman Yale.

Adopted: Vote Ayes 5 Nays 0

Motion carried.

**PUBLIC PARTICIPATION:**

No one present offered any comments.

**COMMITTEE REPORTS:**

Council members reported on their respective committees with the following Town Board actions: Discussion ensued.

**SEWER – SURPLUS 1972 FORD TRUCK:**

Motion by Councilman Pembroke declaring 1972 Ford L9000 Truck Surplus and advertise as submitted in memorandum from Rob Burns, Sewer Superintendent dated January 9, 2012.

Seconded by Councilman Ruth.

Adopted: Vote Ayes 5 Nays 0

Motion carried.

**WALWORTH TOWN BOARD – REGULAR MEETING  
19 JANUARY 2012**

The following was submitted:

TOWN OF WALWORTH  
WASTE WATER TREATMENT FACILITY  
3451 Ontario Center Road  
Walworth NY 14568

Rob Burns, Sewer Superintendent  
[sewer@townofwalworthny.gov](mailto:sewer@townofwalworthny.gov)

315-986-3415 PHONE  
315-986-1741 FAX

January 12, 2012

Attention:  
Robert Plant, Walworth Town Supervisor  
Walworth Town Board Members

Re: 1972 Ford L9000 Truck

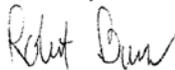
The Town of Walworth WWTP is no longer land-spreading sludge and therefore, no longer has any use for the 1972 Ford L9000, 4 wheel drive tank truck, serial number K90JVN16412 in our vehicle fleet. I have checked with Mike Frederes, Highway Superintendent and he also has no way to utilize this vehicle.

Therefore, I am asking for permission from the Town Board to declare this vehicle surplus and advertise on Roy Teitsworth Internet Auction site for the months of February, March and April 2012. Cindy, from RoyTeitsworth will come to the Town of Walworth WWTP to determine a value that should be attainable on their internet auction site.

If the desired value is not met after the three month internet auction process, we would request that this vehicle be taken to the Municipal Auction in Palmyra.

If you should have any questions please give me a call.

Respectfully submitted,



Robert Burns  
Waste Water Superintendent

**WALWORTH TOWN BOARD – REGULAR MEETING  
19 JANUARY 2012**

**SEWER – FINGER LAKES WATER WORKS CONFERENCE PREPAY  
AUTHORIZATION**

Motion by Councilman Pembroke authorizing attendance and prepay for attendance to the Finger Lakes Water Works Conference as requested in memorandum below:

Seconded by Councilman Ruth.

Adopted: Vote Ayes 5 Nays 0

Motion carried.

The following was submitted:

**TOWN OF WALWORTH  
WASTE WATER TREATMENT FACILITY  
3451 Ontario Center Road  
Walworth NY 14568**

Rob Burns, Sewer Superintendent  
[sewer@townofwalworthny.gov](mailto:sewer@townofwalworthny.gov)

315-986-3415 PHONE  
315-986-1741 FAX

January 9, 2012

Attention:  
Robert Plant, Walworth Town Supervisor  
Walworth Town Board Members

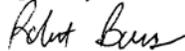
Attached you will find the agenda for the Finger Lakes Water Works Conference to be held Thursday, February 2, 2012 at Club 86 (Avenue E), Geneva, New York.

I am requesting permission for myself, Tim McMullen and John Pagliuso to attend. The cost is \$25.00 per person for a total of \$75.00 to be expended from budgeted line SS8110.41.

Payment check shall be made payable to FLWWC which must be received no later than 12:00 noon on Friday, January 27, 2012. Credit hours will be given as part of our continuing education towards renewal of our licenses.

If you should have any questions please give me a call.

Respectfully submitted,



Robert Burns  
Waste Water Superintendent

**WALWORTH TOWN BOARD – REGULAR MEETING  
19 JANUARY 2012**

**SEWER – AUTHORIZATION FOR FURTHER DISCUSSION WITH THE TOWN OF MARION FOR A SEWER FEASIBILITY STUDY**

Motion by Councilman Ruth authorizing further discussion with the Town of Marion for a Sewer Feasibility Study.

Seconded by Councilman Pembroke.

Adopted: Vote Ayes 5 Nays 0

Motion carried.

**TOWN CLERK – DEPUTY TOWN CLERK APPOINTMENTS FOR 2012**

Town Clerk appointed the following Deputy Clerks for 2012:

Beth Hart, Deputy Clerk 1

Joyce Gumina, Deputy Clerk 2

**TOWN CLERK – PRINTER DECLARED SURPLUS AND DISPOSED**

Motion by Councilwoman Marini to declare the HP Laser Jet P2055dn, Serial Number CNB9N30306, surplus and disposed of.

Seconded by Councilman Yale.

Adopted: Vote Ayes 5 Nays 0

Motion carried.

The following was submitted:

***MEMORANDUM***

***FROM THE DESK OF:***

***SUSIE C. JACOBS, WALWORTH TOWN CLERK***

TO: Patti Marini, Council member

RE: Surplus Item

DATE: January 19, 2012

The Town Clerk's Office counter printer is no longer functioning. The printer is a HP Laser Jet P2055dn with Serial Number #CNB9N30306. Integrated Systems (IT) has reviewed this item and found it is "not worth fixing".

I am requesting this scanner be declared "Surplus" and disposed of according to the Town Board.

Thank you.

xc: Council members

**WALWORTH TOWN BOARD – REGULAR MEETING  
19 JANUARY 2012**

**RESOLUTION 19-12 SALARY MATRIX 2012 AMENDED:**

Councilwoman Marini offered Resolution 19-12 Salary Matrix 2012 Amending Grades 6 and 8 as submitted below and moved its adoption. Seconded by Councilman Yale.

Roll call vote:	Supervisor Plant	Aye
	Councilwoman Marini	Aye
	Councilman Pembroke	Aye
	Councilman Ruth	Aye
	Councilman Yale	Aye

Resolution carried.

Position Grade	Civil Service Title	Step																			
		1	2	3	4	5	6	7	8	9	10										
1	Open																				
2	Waste Water Operator	\$ 24.26	\$ 24.74	\$ 25.24	\$ 25.74	\$ 26.26	\$ 26.78	\$ 27.32	\$ 27.86	\$ 28.42	\$ 28.99										
3	Assessor	\$ 21.34	\$ 21.77	\$ 22.20	\$ 22.64	\$ 23.10	\$ 23.56	\$ 24.30	\$ 24.51	\$ 25.00	\$ 25.50										
4	Building Inspector	\$ 21.25	\$ 21.67	\$ 22.10	\$ 22.55	\$ 23.00	\$ 23.46	\$ 23.93	\$ 24.41	\$ 24.89	\$ 25.39										
5	Town Comptroller	\$ 19.81	\$ 20.20	\$ 20.61	\$ 21.02	\$ 21.44	\$ 21.87	\$ 22.31	\$ 22.75	\$ 23.21	\$ 23.67										
6	Deputy Highway Superintendent	\$ 19.81	\$ 20.20	\$ 20.61	\$ 21.02	\$ 21.44	\$ 21.87	\$ 22.31	\$ 22.75	\$ 23.21	23.88										
7	Waste Water Lab Technician Waste Water Technician	\$ 18.95	\$ 19.33	\$ 19.72	\$ 20.11	\$ 20.51	\$ 20.92	\$ 21.34	\$ 21.77	\$ 22.20	\$ 22.65										
8	Motor Equipment Operator	\$ 18.04	\$ 18.40	\$ 18.77	\$ 19.15	\$ 19.53	\$ 19.92	\$ 20.32	\$ 20.73	\$ 21.14	21.56										
9	Senior Account Clerk	\$ 17.66	\$ 18.01	\$ 8.37	\$ 18.74	\$ 19.11	\$ 19.49	\$ 19.88	\$ 20.28	\$ 20.69	\$ 21.10										
10	Recreation Director	\$ 16.50	\$ 16.83	\$ 7.17	\$ 17.51	\$ 17.86	\$ 18.22	\$ 18.59	\$ 18.96	\$ 19.34	\$ 19.72										
11	Assistant Operator	\$ 16.40	\$ 16.73	\$ 17.06	\$ 17.41	\$ 17.75	\$ 18.11	\$ 18.47	\$ 18.84	\$ 19.22	\$ 19.60										
12	Clerk to Supervisor	\$ 15.50	\$ 15.81	\$ 16.13	\$ 16.45	\$ 16.78	\$ 17.12	\$ 17.46	\$ 17.81	\$ 18.17	\$ 18.53										
13	Code Enforcement Officer	\$ 14.98	\$ 15.28	\$ 15.59	\$ 15.90	\$ 16.22	\$ 16.54	\$ 16.87	\$ 17.21	\$ 17.56	\$ 17.91										

2012 WAGE SALARY MATRIX - revised January 2012

Adopted 12/1/11  
Revised 1/19/12

**WALWORTH TOWN BOARD – REGULAR MEETING  
19 JANUARY 2012**

2012 WAGE SALARY MATRIX  
PAGE -2-

2012 WAGE SALARY MATRIX - revised January 2012

14	Recreation Maintenance Worker	\$ 13.37	\$ 13.74	\$ 14.02	\$ 14.30	\$ 14.58	\$ 14.88	\$ 15.17	\$ 15.48	\$ 15.79	\$ 16.10
15	Building Department Clerk	\$ 14.71	\$ 15.00	\$ 15.30	\$ 15.61	\$ 15.92	\$ 16.24	\$ 16.56	\$ 16.90	\$ 17.23	\$ 17.58
16	Court Clerk	\$ 14.42	\$ 14.71	\$ 15.01	\$ 15.31	\$ 15.61	\$ 15.92	\$ 16.24	\$ 16.57	\$ 16.90	\$ 17.24
17	Recreation Seasonal Laborer	\$ 12.03	\$ 12.27	\$ 12.51	\$ 12.76	\$ 13.02	\$ 13.28	\$ 13.54	\$ 13.81	\$ 14.09	\$ 14.37
18	Laborer Parks/Town Hall	\$ 11.80	\$ 12.04	\$ 12.28	\$ 12.52	\$ 12.77	\$ 13.03	\$ 13.29	\$ 13.56	\$ 13.83	\$ 14.10
19	Deputy Town Clerk Recreation Assistant	\$ 11.68	\$ 11.91	\$ 12.15	\$ 12.39	\$ 12.64	\$ 12.89	\$ 13.15	\$ 13.42	\$ 13.68	\$ 13.96
20	Clerk - Town Clerk's Office Highway Clerk General/MS4 Clerk	\$ 11.68	\$ 11.91	\$ 12.15	\$ 12.39	\$ 12.64	\$ 12.89	\$ 13.15	\$ 13.42	\$ 13.68	\$ 13.96
21	Open										
22	Open										
23	Open										

Adopted 12/1/11  
Revised 1/19/12

**WALWORTH TOWN BOARD – REGULAR MEETING  
19 JANUARY 2012**

**DOG CONTROL – GRATITUDE EXTENDED:**

Councilman Ruth wished to extend his gratitude to Mr. Mike Frederes, Highway Superintendent and Mr. James LaMay for their help in which situation/problem was easily taken care off.

**PROCLAMATION – HELEN TURCOTTE:**

**TOWN OF WALWORTH**

**Proclamation of Appreciation  
To Helen Turcotte**

**WHEREAS**, Helen Turcotte has been a lifelong resident of the Hamlet of West Walworth; and

**WHEREAS**, Helen has provided valuable support to the Town of Walworth through her services to the West Walworth Fire Department; and

**WHEREAS**, Helen has been a member of the West Walworth Ladies Auxiliary since March 1961 giving 50 years of dedicated service who continues to be an active member; and

**WHEREAS**, Helen served as the Property Clerk of the West Walworth Ladies Auxiliary, Assistant Property Clerk, Auxiliary Sunshine Committee and has received the Auxiliary Member of the Year Award twice; and

**WHEREAS**, it is the sense of the Walworth Town Board that we should give special recognition to those who work so diligently for the betterment of the communities.

**NOW THEREFORE BE IT RESOLVED** that the Town Board of the Town of Walworth extends its deepest appreciation to Helen Turcotte for the outstanding work she has performed over the past fifty years for the West Walworth Ladies Auxiliary and the Town of Walworth.

---

Robert J. Plant, Supervisor  
Town of Walworth

Motion by Councilwoman Marini to present the above Proclamation to Mrs. Helen Turcotte at the West Walworth Fire Department Banquet on January 28, 2012.  
Seconded by Councilman Ruth.

Adopted: Vote Ayes 5 Nays 0  
Motion carried.

**WALWORTH TOWN BOARD – REGULAR MEETING  
19 JANUARY 2012**

**RESOLUTION 15-12 AMENDMENT TO RESOLUTION 10-12 - NOTIFICATION TO THE TOWN CLERK OF ANY POTENTIAL FIREWORKS DISPLAYS IS REQUIRED:**

Councilwoman Marini offered the following Resolution 15-12 and moved its adoption.

Seconded by Councilman Yale to wit:

**WHEREAS**, the Town of Walworth adopted Resolution 10-12 on January 5, 2012, authorizing Fireworks Displays for Carey Lake, LLC, and

**WHEREAS**, the Town requires notification to the Town Clerk of any potential Fireworks Displays; and that no Fireworks Displays should occur until notification has been completed.

**BE IT RESOLVED**, that Carey Lake, LLC, is required to give notification to the Town Clerk of any potential Fireworks Displays; and that no Fireworks Displays should occur until notification has been completed.

Adopted this 19th day of January 2012 at the meeting of the Town Board.

Roll call vote:	Supervisor Plant	Aye
	Councilwoman Marini	Aye
	Councilman Pembroke	Aye
	Councilman Ruth	Aye
	Councilman Yale	Aye

Resolution carried.

**RESOLUTION 16-12 – ARTICLE 11 BRUSH, GRASS AND WEEDS:**

Councilwoman Marini offered the following Resolution 16-12, and moved its adoption. Seconded by Councilman Ruth to wit:

**BE IT RESOLVED**, per Article 11 Brush, Grass and Weeds §128-3, Regulation by the Town Board: The Town Board may, by Resolution, require a notice to be served upon owners ordering them to cut, trim or remove from the land owned by them brush, grass, rubbish or weeds, or to spray poisonous shrubs or weeds on such land pursuant to §64, Subdivision 5-a and §130, Subdivision 5, of Town Law.

**BE IT FURTHER RESOLVED**, the Code Enforcement Officer be authorized to serve notice, when required, on property owners in violation of Article 11 Brush, Grass and Weeds per §128 – 3. However, prior authorization of mowing (which must be paid by the Town until collected with tax payment by the property owner or purchaser in the case of sale) by the Code Enforcement Officer with approval by the Town Supervisor would be required.

Adopted this 19<sup>th</sup> day of January, 2012 at the meeting of the Town Board.

Roll call vote:	Supervisor Plant	Aye
	Councilwoman Marini	Aye
	Councilman Pembroke	Aye
	Councilman Ruth	Aye
	Councilman Yale	Aye

Resolution carried.

**WALWORTH TOWN BOARD – REGULAR MEETING  
19 JANUARY 2012**

**ESTABLISHED SAFETY COMMITTEE:**

Supervisor Plant stated that a Safety Committee will be established and Councilman Pembroke will be the Liaison to the Town Board and the Chair will be determined by the Committee under NYMIR regulations. Those serving on the Committee will be:

- Vaughn Pembroke, Councilman
- Mike Frederes, Highway Superintendent
- Norm Druschel, Building Inspector
- Jackie VanLare, Recreation Director
- Rob Burns, Sewer Superintendent
- Ron Forman, Building Maintenance/Parks
- Bob Plant, Town Supervisor
- Susie Jacobs, Town Clerk

**VOELCKER’S LICENSE TO OPERATE A SALVAGE YARD EXTENSION:**

Motion by Councilman Yale to issue a temporary extension License to operate a Salvage Yard for six (6) months in the name of Mrs. Cathy Voelckers; this would allow time for the Town to research with the Attorney for the Town on how to proceed with this process.

Seconded by Councilman Ruth.

Roll call vote:	Supervisor Plant	Aye
	Councilwoman Marini	Aye
	Councilman Pembroke	Aye
	Councilman Ruth	Aye
	Councilman Yale	Aye

Resolution carried.

**EXECUTIVE SESSION:**

Motion by Councilwoman Marini to enter into Executive Session for proposed acquisition of land.

Seconded by Councilman Yale.

Adopted: Vote Ayes 5 Nays 0

Time: 9:52 PM.

**RECONVENE:**

Supervisor Plant reconvened the regularly scheduled meeting.

Time: 10:02 PM.

**AUDIT OF TOWN BOOKS FINDINGS:**

Motion by Councilwoman Marini to file the “Findings and Order Upon Audit” for the records of Justice Court, Receiver of Taxes and Assessments, Town Clerk, Sewer Department and Chief Fiscal Officer reviewed by the Town of Walworth Town Board on January 19, 2012. The records appear satisfactory with no findings.

Seconded by Councilman Ruth.

Adopted: Vote Ayes 5 Nays 0

Motion carried.

**WALWORTH TOWN BOARD – REGULAR MEETING  
19 JANUARY 2012**

**JUSTICE COURT – NOTIFICATION CERTIFICATE OF COMPLETION  
CONTINUING JUDICIAL EDUCATION PROGRAM:**

Motion by Councilman Yale to accept and file notification from the Unified Court System of State of New York notifying of the Certificate of Completion Continuing Judicial Education Program for:

Honorable Daniel P. Majchrzak, Jr.  
Honorable Charles J. Young

Adopted: Vote Ayes 5 Nays 0  
Motion carried.

**ADJOURNMENT:**

Motion by Councilwoman Marini to adjourn.  
Seconded by Councilman Yale and unanimously carried.  
Time: 10:06 PM.

Respectfully Submitted,

Susie C. Jacobs, CMC, RMC  
Town Clerk