

**WALWORTH TOWN BOARD – REGULAR MEETING
18 APRIL 2013**

Presiding Supervisor Plant called the regularly scheduled Town Board Meeting, County of Wayne, State of New York, held at the Walworth Town Hall, 3600 Lorraine Drive, Walworth, NY to order at 7:30 PM with the Pledge to the Flag.

PRESENT:

Robert Plant	Supervisor
Patricia Marini	Councilwoman
Vaughn Pembroke	Councilman
Larry Ruth	Councilman
Tom Yale	Councilman
Michael Frederes	Highway Superintendent
Susie Jacobs	Town Clerk

OTHERS PRESENT: Rob Burns, Sewer Superintendent; Jacqueline VanLare, Recreation Director; Brendan Bystrak, Labella Associates, P.C. Engineer for the Town; Denise Munson, Attorney for the Town; Town Newspaper Reporter, and nine (9) attendees.

MINUTES:

Motion by Councilman Ruth to approve the Minutes of April 4, 2013 as presented.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

Motion carried.

WALWORTH LIONS CLUB – MEMORY GARDEN:

The following was submitted:

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Lions Memory Garden

Purpose:

To establish a setting in Ginegaw Park to memorialize past Walworth Lions club members for their effort and gifts to the Town of Walworth. The garden setting would allow residents a place to come and remember citizens who contributed to the betterment of the community by their dedication and efforts through the Walworth Lions Club.

Overall View:

Create a garden directly south and adjacent to the current Lions Club Barn in Ginegaw Park, rectangular, approximately 20 feet wide by 35 feet long. Relocate memorial gazebo currently across the road by drainage swale into the South West corner of said garden, to be incorporated within the perimeter of the garden. Relocate the flag pole by the Pavilion over to the LMG. We would place a light secured to the Lions Barn to make sure it was illuminated during the nighttime hours. Plant two ornamental trees; add assorted perennials, landscape roses and ornamental grasses to create the garden setting. Construct a crushed stone walkway from front entrance to the garden from the barn driveway, through the garden to terminate at the re-located gazebo. There is a potential to add decorative sitting benches and memorial bricks depending on donations or resources.

Schedule of Construction:

- 1) Relocate the memorial gazebo from current location near stream / drainage swale to new location at the South West corner of the new Lions Memory Garden per drawing. Hopefully this phase would be done by the Town Highway Department in conjunction with the Lions Club.
- 2) Plan two ornamental trees, per drawing, in the designated garden area.
- 3) Install walkway to the Gazebo, using crushed stone.
- 4) Install topsoil in several locations to create planting berms for interest and elevation.
- 5) Install decorative sitting benches as possible.
- 6) Move the flagpole
- 7) Install light
- 8) Plant the Garden with perennials, shrub roses, and ornamental grasses for seasonal interest, motion and character.
- 9) Mulch garden areas for a finished look, accentuate plants and features, inhibit weed growth and retain soil moisture.

Funding and Maintenance:

Funding for this project will be solely the responsibility of the Walworth Lions Club. The intention of this project is for the Club to dedicate our barn and the Lions Memory Garden to the memory of Tony Tarana. Tony's was dedicated to the Town of Walworth and donations made in his memory will fund the cost of materials to allow us to build this garden. The Walworth Lions Club is also dedicated to maintaining this Garden on an ongoing basis.

Discussion ensued regarding various questions / concerns:

- Condition of Gazebo – can it be moved or not, repairs
- Flag Pole – New or existing one
- Mike Frederes assistance with the project
- Care of the Ornamental Trees
- Drainage in the area
- Parks Master Plan Committee – does it fall in place with the Plan
- Sell Names Bricks at a later time and replace stone path
- Maintenance of Memory Garden
- Building Permit required to move Gazebo – Town Board can waive

Motion by Councilman Yale authorizing the Walworth Lions Club Memory Garden as presented; pending the Lions Club working things out with Mike Frederes regarding his assistance on the project.

Seconded by Councilman Pembroke.

Adopted: Vote Ayes 5 Nays 0

Motion carried.

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Motion by Councilwoman Marini waiving the Building Permit Fee for the Walworth Lions Club Memory Garden – the moving of existing gazebo.

Seconded by Councilman Pembroke.

Adopted: Vote Ayes 5 Nays 0
Motion carried.

WALWORTH CROP WALK:

Ms. Amy Barber, Coordinator of the 2013 Walworth CROP Hunger Walk. She gave a brief history of the CROP Walk scheduled for Sunday, May 5, 2013 in Walworth. The course was outlined beginning at the Walworth Methodist Church in the Hamlet down 441 into Ginegaw Park Open Air Pavilion for a water break and returning along the same course; approximately 2 miles. It was noted contact has been made with Mr. Patrick Schmidt of the Walworth Fire Department. Walworth Lions Club will be manning the water station in the Park. Very few concerns were addressed. The Town Board stated a permit would not be needed until the group reached 200 participants. She thanked everyone.

PUBLIC PARTICIPATION:

Ms. Judy Markowski, Acting President, of the Library Board of Trustees addressed Council members and stated the following appointments have been made to the Library Board.

Mrs. Becky Appleman & Mr. J. Daniel Way

SUPERVISOR'S REPORT:

Motion by Councilwoman Marini to accept as presented the Supervisor's Report for March, 2013.

Seconded by Councilman Ruth.

Adopted: Vote Ayes 5 Nays 0
Motion carried.

EXECUTIVE SESSION:

Motion by Councilman Yale to enter into executive session to discuss proposed, pending or current litigation. Also medical, financial, credit, or employment history of a particular person/corp, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion, or suspension.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

Time: 7:50 PM.

RECONVENE:

Supervisor Plant reconvened the regularly scheduled meeting.

Time: 8:27 PM.

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COMMITTEE REPORTS:

Council members reported on their respective committees with the following Town Board actions:

LIBRARY – REQUEST DOCUMENTS SUBMITTED:

Councilman Ruth reported that on March 7th the Town Board requested documents from the Library Board of Trustees. These documents have been submitted to The Town Supervisor. Copies of the documents will be distributed to Council members so they may begin their review.

PERMIT – BEAVER TRAPPING:

The Town has made a request to DEC for the renewal of the Trapping Permit for Beavers.

HIGHWAY – CHIPS FUNDING FOR 2013 REPORT:

The following was submitted:

DATE: April 18, 2013
TO: Town Board Members
RE: Chip Funding

Dear Board Members:

I am happy to report that our Chips Funding for 2013 will have a \$24,300 increase bringing our total CHIPS allotment to \$114,419.

This is a 26.98 % increase over last years allotment.

I feel this is a direct result of our vigilant efforts on Advocacy Day of which you so graciously let me attend every year in March.

It really does show that the "squeaky wheel" gets the grease.

Sincerely,



Michael J. Frederes
Town of Walworth Highway Superintendent

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HIGHWAY – SURPLUS EQUIPMENT AND SALE AT MUNIIPAL AUCTION:

The following was submitted.

DATE: April 18, 2013

TO: Board Members

RE: Surplus Equipment-

Permission to attend Cornell Local Road Highway Program -6/3-6/5

Dear Board Members:

I request the following items be declared surplus to the needs of the Highway Department:

-1996 Ford F 800 Dump Truck – Vin # - 1FDNF82CXTVA17787

-10 Foot Tenco Reversible Plow

-11 foot Right hand Wing

-Shindawa Power Broom

-Miscellaneous Tires and Rims

Above items to be consigned to the Municipal Auction in Palmyra New York on May 11th, 2013.

Also, I request permission to attend the 68th Annual School for Highway Superintendents on June 3-5, 2013 in Ithaca, New York. The early registration fee of \$100 prepaid is payable to Association of Towns. Two nights of a shared Hotel Room of approximately \$110.00 would be vouchered later. I will drive a town vehicle so there will be no mileage expense and as always I will pay for my own meals. This is a budgeted item under line A5010.41 of which there is sufficient balance.

Thank you for your consideration of these matters.

Sincerely,



Michael J. Frederes
Town of Walworth Highway Superintendent

Motion by Councilman Yale authorizing the submitted items from the Highway Department be declared surplus and be sold at the Municipal Auction in Palmyra, NY on May 11th, 2013.
Seconded by Councilman Ruth.

Adopted: Vote Ayes 5 Nays 0
Motion carried.

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HIGHWAY – PREPAY AUTHORIZATION FOR HIGHWAY SUPERINTENDENTS ANNUAL SCHOOL EARLY REGISTRATION:

Motion by Councilman Yale authorizing prepay early registration for Mike Frederes to attend the Highway Superintendents Annual School on June 3rd - 5th, 2013 in Ithaca, NY from budgeted A2010.41.

Adopted: Vote Ayes 5 Nays 0
Motion carried.

HIGHWAY – WALWORTH SALT BARN:

Mr. Brendan Bystrak, Labella Associates, Engineer for the Town, presented information from the company he will be working with on the Walworth Salt Barn. The time line process, SEQR, and Bid Award were discussed along with various concept plan diagrams. Documents have been submitted and are on file in the Town Clerk's Office for review. Mike Frederes agreed it is a tight time line but it can be done.

SEWER – DECLARED ITEMS SURPLUS AND AUTHORIZE SALE:

Following was submitted:



3451 Ontario Center Road
Walworth NY 14568

Rob Burns, Sewer Superintendent
PHONE
sewer@townofwalworthny.gov

315-986-3415

315-986-1741 FAX

April 16, 2013

Attention:
Robert Plant, Walworth Town Supervisor
Walworth Town Board Members

Re: Items declared surplus to be sold.

The Town of Walworth Wastewater Treatment Plant would like approval from the Town Board to declare the following items surplus with authorization to sell such items for the highest bid.

- Benshaw 60hp Soft Start
- Gardner Denver 4512 P/D blower
- Arktite 20457 Plug End
- 2 Gas Powered Trash Pumps (1 Homelite and 1 Carter)

- 1 Set 16” Take off / Used Tires

If you should have any questions please do not hesitate to contact me.

Respectfully submitted,

Rob Burns,
Sewer Superintendent

Motion by Councilman Pembroke authorizing the above submitted items be declared surplus and sold to the highest bidder.
Seconded by Councilman Ruth.

Adopted: Vote Ayes 5 Nays 0
Motion carried.

APPROVAL ABSTRACT NO. 4:

The following was submitted:

To: Walworth Town Board
From: Jean Johnson, Town Comptroller
Date: 18-Apr-13
Re: Abstract #4

Attached please find a copy of the Abstracts by Fund. I have audited all claims and will be transferring funds to cover payments by Fund as follows:

Voucher Numbers #461 to #609

General Fund	\$49,029.86
Highway Fund	\$24,516.99
Sewer Fund	\$33,479.82
Park Special Revenue Fund	\$523.74
Walworth Light District	\$701.81
Harvest Hill Light District	\$536.90
Gananda Light District	\$1,212.02
Brookside Light District	\$9.48
Orchard View Light District	\$99.90
Self Insurance Fund	\$1,519.00
Gananda Sidewalk District	\$1,642.22

Total Abstract #3 Payments \$113,271.74

Voucher Numbers #36 to #45

Trust & Payroll \$23,861.57

Checks will be issued on April 19, 2013.

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Motion by Councilwoman Marini to approve Abstract #4 as submitted.
Seconded by Councilman Yale.

Adopted: Vote Ayes 5 Nays 0
Motion carried.

SEASONAL PUBLIC ASSEMBLY PERMIT – GREYSTONE GOLF CLUB:

Council members reviewed the Seasonal Public Assembly Permit application for Greystone Golf Club. Discussion ensued. It was noted the Town will not approve extensions for amplified sound past 10 PM. Facility cleanup time has been 1 AM and that will remain the same. Further discussion ensued.

Motion by Councilman Yale authorizing the Town Clerk to issue a Seasonal Public Assembly Permit to Greystone Golf Club.
Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0
Motion carried.

EMS PROCLATION:

The following was submitted:
Councilwoman Marini read the following:



EMS Week Proclamation

To designate the week of May 19-25, 2013 as Emergency Medical Services Week

Whereas, emergency medical services (EMS) is a vital public service; and

Whereas, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

Whereas, EMS plays a critical role in public outreach and injury prevention, and is evolving in its role as an important member of the healthcare community; and

Whereas, first responders, emergency medical technicians and paramedics stand ready to provide compassionate, lifesaving care to those in need 24 hours a day, seven days a week; and

Whereas, emergency medical responders are supported by emergency medical dispatchers, firefighters, law enforcement officers, educators, administrators, researchers, emergency nurses, emergency physicians and others; and

Whereas, the members of EMS teams, both career and volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

Whereas, it is appropriate to recognize the value and the accomplishments of EMS practitioners by designating Emergency Medical Services Week; now

Therefore, We the Town Board of the Town of Walworth, NY in recognition of this event do hereby proclaim the week of May 19-25, 2013, as

EMERGENCY MEDICAL SERVICES WEEK

With the theme “**EMS: One Mission, One Team**” I encourage the members of our community to observe this week and recognize EMS providers with appropriate programs, ceremonies and/or activities.

Motion by Councilwoman Marini proclaiming EMS week.
 Seconded by Councilman Ruth.

Adopted: Vote Ayes 5 Nays 0
 Motion carried.

BOARD OF ASSESSMENT – CERTIFICATE OF ATTENDANCE:

Certificate of Attendance for the Board of Assessment has been received for Mr. Stan Weller and Mr. William Boyd and are on file in the Town Clerk’s Office

Motion by Councilwoman Marini to accept and file.
 Seconded by Councilman Ruth.

Adopted: Vote Ayes 5 Nays 0
 Motion carried.

RESOLUTION 44-13 FINANCIAL TRANSFERS:

Councilwoman Marini offered the following Resolution 44-13 and moved its adoption. Seconded by Councilman Ruth to wit:

BE IT RESOLVED that the Town Comptroller be authorized to modify budget as follows:

\$1,519.00 from Unemployment Fund Balance to MS9050.81 Unemployment Payments. To cover current expenditures.

\$38.14 from Rec. of Taxes A1330.41 Office Expense to A1330.12 Personal Services Deputy Collector. To cover current expenditures.

Roll call vote:	Supervisor Plant	Aye
	Councilwoman Marini	Aye
	Councilman Pembroke	Aye
	Councilman Ruth	Aye
	Councilman Yale	Aye

Resolution carried.

TOWN OF MACEDON – PAYMENT AUTHORIZATION:

Motion by Councilwoman Marini authorizing the payment to the Town of Macedon of \$28,690.75. This is payment number 3 of the Macedon Land Development Settlement Principal & Interest from A9789.41.
 Seconded by Councilman Ruth.

Adopted: Vote Ayes 5 Nays 0
 Motion carried.

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TOWN COMPLEX SAFETY INSPECTION REPORT:

Supervisor Plant reported a safety inspection was done at the Town Complex indicating various areas of great concern that need to be addressed immediately. Council members are asking the Library to vacate the space allocated as “the Cage” in the lower level of the complex building. Removal of items in the cage must be completed within one (1) week. This would provide much needed space.

**TOWN BOARD MEETING WITH GANANDA SCHOOL BOARD ON
SEPTEMBER 11, 2013 AND RETURNING TO TOWN HALL FOR A BUDGET
WORKSESSION:**

Supervisor Plant advised Council members of the scheduled meeting with Gananda School Board on Wednesday, September 11th. A Budget Work Session has been scheduled following the School Board Meeting at the Town Hall. Required notices will be posted.

ADJOURNMENT:

Motion by Councilwoman Marini to adjourn.
Seconded by Councilman Yale and unanimously carried.
Time: 8:52 PM.

Respectfully Submitted,

Susie C. Jacobs, CMC, RMC
Town Clerk