TOWN OF WALWORTH
3600 LORRAINE DRIVE
WALWORTH, NY 14568

RESOLUTION INFORMATION

- Not every line will be applicable
- Please return at least 4 weeks prior to date needed. Call our office at 315-986-1400 if less time is available or with any questions

Today's Date:_____ Date Needed:_____

Honored Organization: _____
_____

Reason for Resolution: _____
_____

For a Function? If yes, list date, time and place: _____
_____

Resolution requested by: _____

Address to send completed Resolution: _____
_____

BACKGROUND INFORMATION
(as applicable)

Current President/Director: _____
_____

Current Board Members, Staff, etc.: (list below or attach separate list) _____
_____
_____
_____

Mission/Purpose of Group: _____
_____
_____
_____

Year Founded: _____

Details of Founding: (founders' names, original group members, officers, etc.) _____

Miscellaneous Information: (Awards, Important Events in History of Organization, etc.) _____

ATTACH ADDITIONAL SHEETS OR ITEMS AS NECESSARY

(Newspaper, clippings, copies of founding documents, etc.)

Please return promptly via e-mail, fax or mail:

- twnclrk@townofwalworthny.gov or
- scjclerk@rochester.rr.com
- FAX to 315-986-1440
- MAIL to 3600 Lorraine Drive, Walworth, NY 14568
- QUESTIONS? Call 1-315-986-1400 x302

Susie C. Jacobs CMC/RMC
Walworth Town Clerk