

**WALWORTH TOWN BOARD – REGULAR MEETING  
20 MARCH 2014**

Presiding Supervisor Marini called the regularly scheduled Town Board Meeting, County of Wayne, State of New York, held at the Walworth Town Hall, 3600 Lorraine Drive, Walworth, NY to order at 7:30 PM with the Pledge to the Flag.

<b><u>PRESENT:</u></b>	Patricia Marini	Supervisor
	Larry Ruth	Councilman
	Vaughn Pembroke	Councilman
	Suzi Hawkins-Mance	Councilwoman
	Judy Markowski	Councilwoman
	Michael Frederes	Highway Superintendent
	Susie Jacobs	Town Clerk

**OTHERS PRESENT:** Rob Burns, Sewer Superintendent; Jacqueline VanLare, Recreation Director; Brendan Bystrak, Labella Associates, P.C. Engineer for the Town; Newspaper Reporter, and 18 attendees.

**MINUTES:**

Motion by Councilman Ruth that the Minutes of March 6, 2014 Special Meeting and Regular Meeting are approved as submitted by the Town Clerk.  
Seconded by Councilwoman Hawkins-Mance.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Motion carried.

**PUBLIC PARTICIPATION:**

Resident from Autumn Woods addressed the Board regarding a letter she received from the Town indicating a “complaint regarding the keeping of farm animals at the property”.

The resident explained that the pet is a Micro Pig, purchased from a breeder in Canandaigua given to her daughter as a Christmas gift. At maximum growth the pig can weigh 15-20 lbs. During the day it’s crated in the home at all times, it is “potty trained” to go outside and come back in just like a dog or cat would. It cuddles, is learning various tricks and recognizes its name.

Supervisor Marini explained that the Town Board does not have the authority on Zoning Variances. It was recommended to the resident that she contact Mr. Phil Williamson and schedule attending a Zoning Board of Appeals Meeting requesting a Zoning Variance.

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**SUPERVISOR’S REPORT:**

Motion by Councilman Ruth to accept as presented the Supervisor’s Report for February 2014.

Seconded by Councilwoman Hawkins-Mance.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Motion carried.

**COMMITTEE REPORTS:**

Council members reported on their respective committees with the following Town Board actions:

**TOWN CLERK - RESOLUTION 69-14 AUTHORIZE THE TOWN SUPERVISOR TO SIGN THE ANNUAL CONTRACT FOR SOFTWARE SUPPORT – RECORDS MANAGEMENT WITH WILLIAMSON LAW BOOK:**

Councilman Ruth offered the following Resolution 69-14 and moved its adoption.

Seconded by Councilman Pembroke to wit:

**BE IT RESOLVED**, that the Town Supervisor sign the Annual Software Support Contract with Williamson Law Book for Records Management.

The following was submitted:

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**Williamson Law Book Company**  
790 Canning Parkway Victor, New York 14564

March 15, 2014

Town of Walworth  
3600 Lorraine Drive  
Walworth, NY 14568

**ANNUAL SOFTWARE SUPPORT CONTRACT**

Enclosed is an invoice renewing your Software Support coverage for the following program:

**Records Management**

This agreement between Williamson Law Book Company (WLB) and the Town of Walworth (referred to as "customer") will provide ongoing software support and maintenance to the customer as described herein.

Williamson Law Book Company (WLB) agrees to provide the customer with:

- Support: WLB will provide support to assist in using the software. Support will be provided by internet, phone or fax during normal business hours.
- Notice of all program enhancements and their benefits.
- All state mandated changes at no extra charge (excluding any training required by the customer).

The customer agrees to:

- Maintain hardware in proper working condition.
- Make continued efforts to work with and properly use WLB software.
- Train new personnel in the event of employee turnover. (Additional training may be purchased from WLB).

Charges for the Software Support Contract shall be \$242.00 as specified on the enclosed invoice.

**\*\*\*Please sign and return one copy of this contract with your payment\*\*\***

Thank you.



Williamson Law Book Company

Accepted for the Town of Walworth

By: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Adopted this 20<sup>th</sup> day of March, 2014, at the meeting of the Town Board.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Resolution carried.

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**TOWN CLERK – RESOLUTION 73-14 AUTHORIZING AMENDING ADOPTED  
RESOLUTION 25-14 PURCHASING PRINTER FOR THE TOWN CLERK’S  
OFFICE “FOR AN AMOUNT NOT TO EXCEED \$977.00”:**

Councilman Ruth offered the following Resolution 73-14 and moved its adoption.  
Seconded by Councilman Pembroke to wit:

**WHEREAS**, Resolution 25-14 was adopted on January 16, 2014 for an amount not to exceed \$958.00; and

**WHEREAS**, the Integrated Systems bill had an adjustment to the Quote making the amount not to exceed \$977.00.

**BE IT RESOLVED**, that this Resolution Amends “for an amount not to exceed \$977.00” for the purchase of the printer in the Town Clerk’s Office.

Adopted this 20<sup>th</sup> day of March 2014 at a meeting of the Town Board.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Resolution carried.

**TOWN CLERK – RESOLUTION 75-14 AUTHORIZING THAT THE NEW YORK  
STATE RECORDS RETENTION AND DISPOSITION SCHEDULE MU-1 BE  
MAINTAINED AS THE TOWN OF WALWORTH SUBJECT MATTER LIST FOR  
FREEDOM OF INFORMATION REQUESTS FOR 2014:**

Councilman Ruth offered the following Resolution 75-14 and moved its adoption.  
Seconded by Councilwoman Hawkins-Mance to wit:

**BE IT RESOLVED**, that the New York State Record Retention and Disposition Schedule MU-1 be maintained as the Town of Walworth Subject Matter List for Freedom of Information requests for 2014.

Adopted this 20<sup>th</sup> day of March 2014 at a meeting of the Town Board.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Resolution carried.

**BUILDING - RESOLUTION 70-14 AUTHORIZATION TO DECLARE THE 2006  
CHEVROLET SILVERADO PICK-UP TRUCK VIN:1GCEC14VX6E205183  
SURPLUS AND TRANSFER TITLE TO TOWN OF WALWORTH HIGHWAY  
DEPARTMENT.**

Councilwoman Markowski offered the following Resolution 70-14 and moved its adoption.

Seconded by Councilwoman Hawkins-Mance to wit:

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**BE IT RESOLVED**, that the Town Board declares a 2006 Chevrolet Silverado Pick-up Truck VIN:1GCEC14VX6E205183 surplus and transfer the title to Town of Walworth - Highway Department.

Adopted this 20<sup>th</sup> of March 2014 at the meeting of the Town Board.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Resolution carried.

**HIGHWAY - RESOLUTION 71-14 AUTHORIZATION TO DECLARE THE 2005 CHEVROLET SILVERADO PICKUP TRUCK VIN:1GCHK24U25E252493 SURPLUS AND SOLD AT THE MUNICIPAL AUCTION IN PALMYRA NY:**

Councilwoman Hawkins-Mance offered the following Resolution 71-14 and moved its adoption.

Seconded by Councilman Pembroke to wit:

**BE IT RESOLVED**, that the Town Board declares a 2005 Chevrolet Silverado Pick-up Truck VIN:1GCHK24U25E252493 surplus and sold at the municipal auction on May 10, 2014 in Palmyra, New York.

Adopted this 20<sup>th</sup> of March 2014 at the meeting of the Town Board.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Resolution carried.

**SEWER - RESOLUTION 67-14 AUTHORIZE ATTENDANCE AND REGISTRATION FOR THE SEWER DEPARTMENT STAFF (BURNS, PAGLIUSO & MCMULLEN) TO ATTEND FINGER LAKES WATER WORKS / AMERICAN WATER WORKS ASSOCIATION CONFERENCE HELD IN ROCHESTER, NY ON MAY 14, 2014:**

Councilman Pembroke offered the following Resolution 67-14 and moved its adoption. Seconded by Councilman Ruth to wit:

**BE IT RESOLVED**, authorizing attendance and registration for Rob Burns, John Pagliuso and Tim McMullen to attend the American Water Works Association Conference on Wednesday, May 14, 2014 held in Rochester, NY, from budgeted line SS8810.41 for an amount not to exceed \$90.00. The Town's Education & Training Request Form was submitted.

Adopted this 20<sup>th</sup> day of March 2014 at the meeting of the Town Board.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Resolution carried.

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**PARKS & RECREATION - RESOLUTION 72-14 AUTHORIZE THE PARKS AND RECREATION DEPARTMENT TO HIRE FULL TIME SEASONAL EMPLOYEE:**

Councilman Pembroke offered the following Resolution 72-14 and moved its adoption.

Seconded by Councilwoman Hawkins-Mance to wit:

**WHEREAS**, the Parks & Recreation Department Director has advertised and interviewed for the full time seasonal position in the parks; and

**WHEREAS**, the Parks and Recreation Department Director has selected applicant Mr. Michael Buckley to fill this position; and

**WHEREAS**, the Parks and Recreation Department Director would like to hire Mr. Michael Buckley at step 4 of the salary matrix based on his extensive experience and qualifications.

**NOW THEREFORE, BE IT RESOLVED**, that Mr. Michael Buckley is hired for the full time seasonal position (approximately six (6) months) in the Parks Department at step 4 of the salary matrix, with a start date of March 31, 2014, pending alcohol/drug test.

Adopted this 20<sup>th</sup> of March 2014 at the meeting of the Town Board.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Resolution carried.

**RESOLUTION 68-14 AUTHORIZE THE TOWN SUPERVISOR TO SIGN QUOTE #(2591) FROM INTEGRATED SYSTEMS FOR THE TOWN COMPUTERS - SONICWALL ANTI VIRUS 25 USERS**

Councilman Ruth offered the following Resolution 68-14 and moved its adoption.

Seconded by Councilwoman Hawkins-Mance to wit:

**BE IT RESOLVED**, authorizing the Town Supervisor to sign Quote #2591 from Integrated Systems for the Town Computers – SonicWALL Complete Anti-Virus 25 users, 5/18/2014 – 5/17/2014 from budgeted line A1620.44 for an amount not to exceed \$980.00.

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Resolution: 68-14

A 1620.44



Phone: (585) 924-8670  
Fax: (585) 924-8842  
7588 Main Street - Fishers  
Victor, NY 14564

**Quote**  
No.: **2591**  
Date: 3/7/2014

Prepared for:

Town of Walworth  
3600 Lorraine Drive  
Walworth, NY 14568 U.S.A.

Prepared by: Deb J. Waite  
Account No.: 44  
Phone: (315) 986-1400  
Fax: (315) 986-1440

Quantity	Item ID	Description	UOM	Sell	Total
<b>This expires on 5/17/2014</b>					
1.00	Sonicwall, antivirus, 25 users	SonicWALL Complete Anti-Virus 25 users, 5/18/2014-5/17/2015	EA	\$980.00	\$980.00

Your Price: \_\_\_\_\_ \$980.00  
Total: \_\_\_\_\_ \$980.00

Prices are firm until 5/17/2014 Terms: Upon Receipt

**Prepared by:** Deb J. Waite, deb@integratednet.com

**Date:** 3/7/2014

**Accepted by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Adopted this 20<sup>th</sup> day of March 2014 at the meeting of the Town Board

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Resolution carried.

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**RESOLUTION 74-14 FINANACIAL TRANSFERS:**

Councilwoman Hawkins-Mance offered the following Resolution 74-14 and moved its adoption. Seconded by Councilman Ruth to wit:

The following was submitted:

**BE IT RESOLVED**, that the Town Comptroller be authorized to modify budget as follows:

\$977.00 from A1990.41 Contingent Account to A1410.21 Town Clerk Equipment.  
To cover current expenses.

\$867.43 from Lincoln Fire Protection Fund Balance to SF3-9025-41 Service Award. To cover current expenses.

Adopted on this 20<sup>th</sup> day of March at a meeting of the Town Board.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Resolution carried.

**ABSTRACT #3:**

The following was submitted:

To: Walworth Town Board

From: Jean Johnson, Town Comptroller

Date: 20-Mar-14

Re: Abstract #3

Attached please find a copy of the Abstracts by Fund. I have audited all claims and will be transferring funds to cover payments by Fund as follows:

Voucher Numbers #314-495

General Fund	\$104,202.44
Highway Fund	\$48,188.32
Sewer Fund	\$43,342.85
Park Special Revenue Fund	\$708.40
Walworth Light District	\$555.89
Harvest Hill Light District	\$458.37
Gananda Light District	\$1,065.16
Brookside Light District	\$10.21
Orchard View Light District	\$108.49
Gananda Sidewalk District	\$147.44
West Walworth Fire District	\$23,208.17
Lincoln Fire District	\$28,367.43
Consolidated Drainage	\$2,323.49

Water Extension #19	\$22,020.00
Water Extension #20	\$6,890.00
Total Abstract #12 Payments	\$281,596.66

Voucher Numbers #20-34

Trust & Payroll	\$35,994.31
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Checks will be issued on March 21, 2014.

Checks Reviewed Prior To Mailing 2/21/14 \_\_\_\_\_

Motion by Councilwoman Hawkins-Mance to approve Abstract #3 as submitted.  
Seconded by Councilman Ruth.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Motion carried.

**UNITED WAY – DECLARING THE EMPLOYEES “UNITED WAY FUNDRAISING CAMPAIGN” APRIL 7 – 18, 2014:**

The following was submitted:

**MEMORANDUM**

*FROM THE DESK OF: SUSIE C. JACOBS, WALWORTH TOWN CLERK*

TO: Town Board members

RE: United Way Campaign

DATE: March 18, 2014

It's that time of year again!

Last year, the Town of Walworth employees raised \$420.00 to help support the United Way efforts. With the help of each and every one of you, we can surpass this figure, with our 2014 goal of \$425.00.

I would like to ask the Town Board to support our employee efforts with declaring April 7<sup>th</sup> through April 18<sup>th</sup>, 2014, as our official “United Way Fundraising Campaign” with the following:

**FUNDRAISERS AT THE TOWN HALL**

- **“Dress Down” for two (2) weeks.** Employees are encouraged to participate by dressing down (wearing jeans) during the weeks of April 7<sup>th</sup> through April 18<sup>th</sup>. For each day that they choose to dress down, the employee will donate **\$1.00** to the United Way. Receipts are available upon request.
- **Monday, April 7th & Tuesday, April 8th** – A United Way “Bake Sale” days. Employees are asked to participate by bringing in baked goods which will be sold to residents / town visitors in the Town Lobby during business hours.

I thank you for the opportunity allowing employees to participate.

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**ALL PROCEEDS FROM THESE FUNDRAISERS WILL BE CONTRIBUTED TO THE UNITED WAY CAMPAIGN.**



Motion by Councilwoman Hawkins-Mance declaring the employees “United Way Fundraising Campaign” at the Town Complex on April 7 – 18, 2014.  
Seconded by Councilwoman Markowski.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Motion carried.

**CROP HUNGER WALK – IN WALWORTH ON SUNDAY, MAY 4, 2014:**

Motion by Councilman Ruth acknowledging the CROP Hunger Walk will take place in Walworth on Sunday, May 4, 2014. Parks & Recreation Director has been notified since the walk will come into Ginegaw Park for a water/snack station at the Lions Club Barn. This does not conflict with the use of Ginegaw Park on that day.  
Seconded by Councilman Pembroke.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Motion carried.

**HIGHWAY – RESOLUTION 76-14 MODIFYING HIGHWAY DEPARTMENT WORK HOURS - APRIL 6<sup>TH</sup> – OCTOBER 5<sup>TH</sup>, 2014:**

The following was submitted:  
Discussion ensued.

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DATE: March 3, 2014  
 TO: TOWN BOARD MEMBERS  
 FROM: Mike Frederes, Highway Superintendent  
 RE: Summer Hours, Shut Down

Dear Board Members:

I request that the Highway Department Work Schedule be adjusted to four (4) ten (10) hour days as allowed by Article 15 section 15.3 in the Teamsters Contract. All the neighboring towns and Wayne County Highway Departments that we exchange labor and equipment with are on these hours. It makes it difficult to show up on their jobs an hour late and leave an hour early with our 8 hour days. Also it is difficult for them to send help to us and have them wait an hour for our jobs to start and send them back early.

I would propose to start these hours April 6<sup>th</sup> thru October 5 which would coincide with pay period dates. There are three (3) holidays that fall in this time period which we would adjust to 8 hour days. By adjusting everyone's hours that week we will accommodate the 2 hours shortfall that week.

Also, I would propose Shut Down for the week of July 4<sup>th</sup>, as always which would be June 30<sup>th</sup>, July 1,2,3 with July 4<sup>th</sup> as the Holiday, as allowed by Article 21 of the Labor contract.

I understand this needs to be agreed upon by the Teamster's and the Town Board but with negotiations starting on March 6<sup>th</sup>, I would hope that this could be put on the table for that meeting.

Sincerely,



Michael J. Frederes  
 Town of Walworth Highway Superintendent

Councilwoman Markowski offered the following Resolution 76-14 and moved its adoption. Seconded by Councilman Ruth.

**BE IT RESOLVED**, that the Highway Department work schedule be modified to four (4) ten (10) hour days starting April 6, 2014 – October 5, 2014. Discussion on the "shut down" will be placed on the Town Board Agenda for April 3, 2014.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Nay
	Councilwoman Markowski	Aye

Resolution carried.

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**RESOLUTION 77-14 – TOWN HALL SUMMER HOURS FOR JULY AND AUGUST 2014:**

Discussion ensued.

Councilman Ruth offered the following Resolution 77-14 and moved its adoption. Seconded by Councilwoman Markowski.

**BE IT RESOLVED**, that the Town Hall Summer Hours for July and August 2014 (as an experiment for this year only) will be:

Monday – Thursday: 8 AM to 5 PM

Fridays: 8 AM – 11:30 AM

The Parks & Recreation Department will not participate in July and August and the Town Board will consider modifying their hours for November and December 2014.

The Sewer Department Employees will work four (4) Nine (9) hour days Monday – Thursday and four (4) hours on Fridays.

The Court will continue their existing hours, which include being closed on Fridays.

Adopted on this 20<sup>th</sup> day of March 2014 at a meeting at the Town Board.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Resolution carried.

**CORRESPONDENCE:**

The following was submitted:

1. Letter from Wayne County Department of Economic Development and Planning:  
Dated: March 19, 2014

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Wayne County Department of

**Economic Development and Planning**

<http://co.wayne.ny.us/departments/EDP/EdDevPlan.html>

Industrial Development Agency • Economic Development Corporation • Planning Department

9 Pearl Street, 2<sup>nd</sup> floor

Lyons, NY 14489

Phone 315-946-5919

fax 315-946-7657

To: Town Supervisor, Town of Walworth  
From: Amy D'Angelo, Senior Planner  
Re: Training Attendance  
Date: March 19, 2014

The Wayne County Planning Board training entitled "Board of Appeals (ZBA) Basics" was held on March 18, 2014 at 7pm at the Wayne County Public Safety Building at 7376 Rt. 31 in Lyons. The training was taught by Amy D'Angelo, Senior Planner for the Wayne County Economic Development and Planning Department. This two hour training session was designed to cover general topics such as the role of board of appeals members, procedural issues, Area Variances, Use Variances and Special Use Permits. The following is a list of your board members that attended this session.

Bob Plant  
Lou Villanova

If you have any questions, please feel free to contact me at 315-946-5919.

2. E-mail – from resident regarding the winter snow removal.  
The following was submitted:

To Whom It May Concern,

I would like to send a quick email concerning your department's efforts during this harsh winter season we have faced this year here in western New York. I rarely get the opportunity to work in Walworth due to my duties being assigned in Monroe County, but do live on Parkside Trl in the town. I cover a lot of miles in a day, traveling through numerous townships, and when it comes to starting or ending my shift, the Town of Walworth's highway department has the clearest roads when it decides to snow. I stand in agreement with my neighbors and residents of Parkview Greens that although we live on a small, quiet street, the plows are consistently clearing snow and salting more than we would think. It makes the commute much easier for myself, my family, the Penfield School District and everyone else who utilizes the roadway. I

wanted to ensure that someone was aware that your highway department seems to go above and beyond their duties to service the residents of Walworth and their efforts should not go unnoticed. They should be commended for their service not only for this year's brutal winter but for every year prior. Thank you and I look forward to your excellent service in the future.

Dan Irland - 440 Parkside Trl

3. Email / Call from a resident on West Walworth Road – commending Highway Department.

The following was submitted:

**Patti Marini**

**From:** Patti Marini  
**Sent:** Tuesday, March 18, 2014 1:28 PM  
**To:** Highway  
**Cc:** 'Mance, Susan'; Judy Markowski; Larry Ruth; Vaughn Pembroke  
**Subject:** Call regarding Highway

Mike,

I just wanted to let you know (and the Town Board) that I received a call from a resident on West Walworth Road, who wanted to commend you and the highway department employees for the wonderful job that was done in clearing the roads of snow last week. He indicated that he had to drive through Monroe County and the roads there did not compare with the excellent snow clearing that was done in Walworth.

Kudos to all your department.

Patti

Patricia Marini  
Supervisor  
Town of Walworth  
3600 Lorraine Drive  
Walworth, NY 14568  
(315) 986-1400  
Fax: (315) 986-1440  
Email: [supervisor@townofwalworthny.gov](mailto:supervisor@townofwalworthny.gov)

Motion by Councilwoman Hawkins-Mance to accept and file the above three (3) Correspondences.

Seconded by Councilman Ruth.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Motion carried.

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**PAYROLL – 2015 HAS 27 PAY PERIODS DISCUSSION:**

Discussion ensued.

Recommendation is to have the Personnel Committee meet to discuss this matter.

**ADJOURNMENT:**

Motion by Councilman Pembroke to adjourn.

Seconded by Councilwoman Hawkins-Mance.

Time: 8:00 PM.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Motion carried.

Respectfully Submitted,

Susie C. Jacobs, MMC, RMC  
Town Clerk