

**WALWORTH TOWN BOARD – REGULAR MEETING
17 APRIL 2014**

Presiding Supervisor Marini called the regularly scheduled Town Board Meeting, County of Wayne, State of New York, held at the Walworth Town Hall, 3600 Lorraine Drive, Walworth, NY to order at 7:30 PM with the Pledge to the Flag.

PRESENT:

Patricia Marini	Supervisor
Larry Ruth	Councilman
Suzi Hawkins-Mance	Councilwoman
Judy Markowski	Councilwoman
Susie Jacobs	Town Clerk

ABSENT:

Vaughn Pembroke	Councilman
Michael Frederes	Highway Superintendent

OTHERS PRESENT: Rob Burns, Sewer Superintendent; Jacqueline VanLare, Recreation Director; Brendan Bystrak, Labella Associates, P.C. Engineer for the Town; Town Newspaper Reporter, and four (4) attendees.

MINUTES:

Motion by Councilman Ruth that the Minutes of April 3, 2014 Regular Meeting be approved as submitted by the Town Clerk.
Seconded by Councilwoman Markowski.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Absent
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Motion carried.

PUBLIC PARTICIPATION:

No one present offered any comments.

SUPERVISOR'S REPORT:

Motion by Councilman Ruth to accept as presented the Supervisor's Report for March, 2014.
Seconded by Councilwoman Hawkins-Mance.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Absent
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Motion carried.

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PROCLAMATION – EMS:

The following was submitted:

Town of Walworth

EMS PROCLAMATION

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, first responders, educators, law enforcement, administrators and others; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services provided by designating Emergency Medical Services Week; now

THEREFORE, I, Patricia Marini
Supervisor of the Town of Walworth, in recognition of this event
do hereby proclaim the week of May 18-24, 2014 as

EMERGENCY MEDICAL SERVICES WEEK

With the theme “**EMS; Dedicated For Life**”. We encourage the community to observe this week with appropriate programs, ceremonies and activities.

Patricia Marini, Supervisor

TOWN OF WALWORTH

TOWN BOARD MEMBERS

Suzi Hawkins-Mance Larry Ruth

Vaughn Pembroke Judy Markowski

Dated April 17, 2014

Motion by Councilwoman Hawkins-Mance to move the Proclamation for
Emergency Medical Service Week.

Seconded by Councilwoman Markowski.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Absent
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Motion carried.

**WALWORTH TOWN BOARD – REGULAR MEETING
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COMMITTEE REPORTS:

Council members reported on their respective committees with the following Town Board actions:

PERSONNEL COMMITTEE – RESOLUTION 98-14 ACCEPT AND FILE THE PERSONNEL COMMITTEE RECOMMENDATION AND AUTHORIZE THE TOWN COMPTROLLER TO IMPLEMENT PROCEDURES FOR THE 2015 PAYROLL PERIODS:

Councilman Ruth offered the following Resolution 98-14 and moved its adoption. Seconded by Councilwoman Hawkins-Mance to wit:
The following was submitted:

April 15, 2014

To Walworth Town Board

The Personnel Committee met on April 15th to discuss options for 2015 payroll periods. 2015 will have a total of 27 pay periods which only occurs every 14 years so the Committee needed to review the options as follows:

1. 26 payrolls as usual. This would eliminate one payroll on January 1st, 2015 and shift pay periods two weeks to January 15th. This would require us to issue an additional pay period ending December 31st, 2014 for all employees. *This is the recommendation of the State Comptroller's Office.
2. 27 pay periods – Salaried employees would be prepaid and receive a slightly reduced amount each payroll.
3. 24 pay periods – This would change payroll to twice monthly. Employees being paid on the 15th or 30th of each month. All employees would have a four week time frame between the last payroll of 2014 and the first payroll of 2015.

Taking into consideration the recommendation of the State Comptroller's Office which discourages the payment to salaried employees in the first week of the new year (the State Comptroller's Office considers this a pre-payment of wages) the Personnel Committee recommends option one. In order to make this adjustment there would be an additional payroll in 2014 on December 31st, 2014. Salaried employee's wages would be adjusted to accommodate for the additional payroll beginning with the last payroll in April, 2014. Hourly employees would receive a paycheck on December 31st, 2014 which would be for the period December 14th thru December 31, 2014 and their first paycheck for January, 2015 would be for the period January 1st to January 10th, 2015.

Effective January 11, 2015 payroll would resume bi-weekly pay periods. Thank you for your consideration.

Suzi Hawkins-Mance
Larry Ruth
Kevin Switzer
Jean Johnson
Personnel Committee

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RESOLVED, that the Personnel Committee Recommendation “Options for the 2015 Payroll Periods” be accepted and filed.

BE IT FURTHER RESOLVED, that the Town Comptroller be authorized to implement the recommendation **Option #1** from the Personnel Committee as submitted.

BE IT FURTHER RESOLVED, that a memo be sent to all employees.

Adopted this 17th day of April 2014 at a meeting of the Town Board.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Absent
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Resolution carried.

HIGHWAY DEPARTMENT – RESOLUTION 103-14 DECLARE 1989 - 4610 FORD TRACTOR AND ALAMO VF FLAIL MOWER AND AUTHORIZE TO CONSIGN TO THE MUNICIPAL AUCTION:

Councilwoman Hawkins-Mance offered the following Resolution 103-14 and moved its adoption.

Seconded by Councilman Ruth to wit:

RESOLVED, that the 1989 – 4610 Ford Tractor, Item #H1009-ME and Alamo VF 74 Flail Mower – Item H 1016 – ME be declared surplus and consigned to the Palmyra Municipal Auction.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Absent
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Resolution carried.

HIGHWAY DEPARTMENT – RESOLUTION 104-14 AUTHORIZATION FOR THE HIGHWAY SUPERINTENDENT, TOWN SUPERVISOR / TOWN BOARD (MAJORITY OF THE BOARD) TO SIGN A REQUIRED AGREEMENT FORM 284 - TO SPEND HIGHWAY FUNDS:

Councilwoman Hawkins-Mance offered the following Resolution 104-14 and moved its adoption.

Seconded by Councilman Ruth to wit:

RESOLVED, that the Highway Superintendent, the Town Supervisor and the Town Board (majority of the board) sign the required form 284 Agreement authorizing to Spend Highway Funds. Proposed road work for 2014, C.H.I.P.S Project is to complete the south half of Downs Road and to match the north half. Roads to be sealed are: Boynton Road, Bushwood, Canandaigua North, Fosdick, Hennessey, Stalker, Walworth Ontario and Whitney these are subject to change.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Absent
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Resolution carried.

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STORMWATER COALITION - NOTIFICATION OF GRANT AWARD:

The Town has been notified of being awarded a \$3,000.00 grant towards the salt barn costs.

PARKS & RECREATION - RESOLUTION 93-14 AUTHORIZE TO DECLARE THE 2002 FERRIS ZERO TURN MOWER SURPLUS AND AUTHORIZE TO SELL AT THE MUNICIPAL AUCTION:

Councilwoman Hawkins-Mance offered the following Resolution 93-14 and moved its adoption.

Seconded by Councilman Ruth to wit:

BE IT RESOLVED, that the 2002 Ferris Zero Turn Mower model 1000ZKAV be declared surplus and sold at the Palmyra Municipal Auction for the highest bid.

Adopted this 17th day of April 2014 at the meeting of the Town Board.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Absent
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Resolution carried.

PARKS & RECREATION – RESOLUTION 105-14 AUTHORIZATION TO SUBMIT GRANT TO THE CORNELL COOPERATIVE EXTENSION OF WAYNE COUNTY:

Councilman Ruth offered the following Resolution 105-14 and moved its adoption.

Seconded by Councilwoman Markowski to wit:

Discussion ensued.

Resolved, authorizing Jackie VanLare, Recreation Director, and Suzi Hawkins-Mance, Councilwoman, submit a mini-grant application to Cornell Cooperative Extension of Wayne County for a farmer's market project. The grant is to be used to ensure the long-term use of our EBT (Electronic Benefits Transfers) machine. The use for the grant money is for a storage shed/shelter building for that use. The maximum amount of the grant would be \$1,500.00.

Adopted this 17th day of April 2014 at the meeting of the Town Board.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Absent
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Resolution carried.

OTHER BUSINESS:

RESOLUTION 102-14 – AMEND TOWN OF WALWORTH FEE SCHEDULE ADOPTED ON JANUARY 16, 2014:

Councilman Ruth offered the following Resolution 102-14 and moved its adoption.

Seconded by Councilwoman Markowski to wit:

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RESOLVED, that the Town of Walworth Fee Schedule adopted on January 16, 2014 with Resolution 25-14 is amended by adding #39 to the Building Permit Fees: Excavation and/or Top Soil Removal: \$0.06 per cubic yard, if permit is required.

Adopted this 17th day of April 2014 at the meeting of the Town Board.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Absent
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Resolution carried.

RESOLUTION 94-14 FINANCIAL TRANSFERS:

Councilwoman Hawkins-Mance offered the following Resolution 94-14 and moved its adoption.

Seconded by Councilman Ruth to wit:

The following was submitted:

BE IT RESOLVED, that the Town Comptroller be authorized to modify budget as follows:

\$196.00 from A1620.44 Town Office Computer Maintenance to A1620.21 Town Office Computer Equipment. To cover current expenditures.

\$1,596.69 from Gananda Sidewalk District Fund Balance to SM5410.42 Gananda Sidewalk – Sidewalk Maintenance Snow Plowing. To cover current expenditures.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Absent
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Resolution carried.

ABSTRACT # 4 APPROVAL:

Motion by Councilwoman Hawkins-Mance to accept as presented the Abstract #4 as submitted:

To: Walworth Town Board

From: Jean Johnson, Town Comptroller

Date: 17-Apr-14

Re: Abstract #4

Attached please find a copy of the Abstracts by Fund. I have audited

all claims and will be transferring funds to cover payments by Fund as follows:

Vouchers Numbers #496-568

General Fund	\$50,727.17
Highway Fund	\$43,445.79
Sewer Fund	\$42,244.22
Park Special Revenue Fund	\$917.63
Walworth Light District	\$391.93
Harvest Hill Light District	\$479.41
Gananda Light District	\$1,026.88
Brookside Light District	\$11.55
Orchard View Light District	\$125.48
Gananda Sidewalk District	\$3,596.69
Consolidated Drainage	\$1,605.00

Total Abstract #4 Payments \$144,571.75

Voucher Numbers #35-59

Trust & Payroll \$31,019.15

Checks will be issued on April 18, 2014

Checks Reviewed Prior To Mailing 4/18/14 _____

Seconded by Councilman Ruth.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Absent
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Motion carried.

RESOLUTION 95-14 AUTHORIZING THE TOWN SUPERVISOR TO SIGN THE INTEGRATED SYSTEMS QUOTE AGREEMENT (#2651) FOR THE PURCHASE / INSTALLATION OF CAMERAS (2) FOR THE EXTERIOR OF THE TOWN COMPLEX BUILDING:

Councilwoman Hawkins-Mance offered the following Resolution 95-14 and moved its adoption.

Seconded by Councilman Ruth to wit:

BE IT RESOLVED, authorizing the Town Supervisor to sign the Integrated Systems Quote Agreement #2651 for the purchase and installation of two Axis Cameras for the exterior of the Town Complex Building from A1620.42 Building Maintenance for \$2,654.00 from A1620.42 Building Maintenance as submitted:

Continued on the next page.

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PROPOSALS FOR LAWN MOWING & TRIMMING TOWN PARK AND TOWN CEMETERIES DISCUSSION:

Discussion ensued.

RESOLUTION 96-14 AWARD THE PROPOSAL FOR LAWN MOWING & TRIMMING JOHNS PARK, WEST WALWORTH CEMETERY, BAKER ROAD CEMETERY, FREEWILL CEMETERY IN THE TOWN OF WALWORTH:

Councilwoman Markowski offered the following Resolution 96-14 and moved its adoption. Seconded by Councilman Ruth to wit:

WHEREAS, the Town Board adopted Resolution 79-14 on April 3, 2014 authorizing RFP for mowing and trimming the following Town Park and Town Cemeteries:

Johns Park (Parkview Green Subdivision – off of West Walworth Road) – weekly mowing & trimming after 8 AM

West Walworth Cemetery (West Walworth Road, west side across from the Zion United Methodist Church) – mowing & trimming 2 times per month

Baker Road Cemetery (north side of Route 441 across from Baker Road) – mowing & trimming 2 times per month

Freewill Cemetery (north side of Route 286: Atlantic Avenue between Canandaigua Road and Lewis Road) – mowing & trimming 2 times per month

WHEREAS, the following proposals and proof of Liability Insurance were received:

Demeter Lawn Care

AJ Lawn care

GD Enterprises

Frey Lawn & Garden

Michielson Lawn & Landscape

BE IT RESOLVED, that Michielson Law & Landscape is awarded the bid for the mowing & trimming as detailed above.

BE IT FURTHER RESOLVED, that the Town of Walworth has the option to cancel this contract / agreement with thirty days (30 days) written notification to Michielson Lawn & Landscape.

BE IT FURTHER RESOLVED, that the Town Supervisor is authorized to sign the agreement with Michielson Lawn & Landscape.

Dated this 17th day of April 2014 at a meeting of the Town Board.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Absent
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Resolution carried.

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RESOLUTION 97-14 AUTHORIZING TOWN SUPERVISOR TO SIGN EASEMENTS DOCUMENTS FOR WALWORTH PLAZA, LLC (Tops Markets) AT THE RECOMMENDATION OF THE ATTORNEY FOR THE TOWN AND SEWER SUPERINTENDENT:

Councilwoman Hawkins-Mance offered the following Resolution 97-14 and moved its adoption.

Seconded by Councilman Ruth to wit:

BE IT RESOLVED, at the recommendations of the Attorney for the Town, Engineer for the Town and approval from the Sewer Superintendent the Town Board authorizes the Town Supervisor to sign the following documents:

- Drainage Easement (with form TP-584.2)
- Sanitary and Storm Sewer Easement (with form TP-584.2)
- Water Main Easement (with form TP-584.2)

Adopted this 17th day of April 2014 at a meeting of the Town Board.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Absent
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Resolution carried.

RESOLUTION 99-14 ACKNOWLEDGE THAT PROPOSED LOCAL LAW NO. 1 OF 2014 AS INTRODUCED WITH RESOLUTION 84-14 AND 83-14 WILL NOT BE MOVING FORWARD AT THE RECOMMENDATION OF THE ATTORNEY FOR THE TOWN:

Councilwoman Hawkins-Mance offered the following Resolution 99-14 and moved its adoption. Seconded by Councilman Ruth to wit:

RESOLVED, upon advice from legal counsel, the Town Board will not be moving forward with Proposed Local Law No. 1 of 2014 as introduced with Resolution 84-14 and 83-14 “TO AMEND THE OFFICIAL ZONING MAP OF THE TOWN OF WALWORTH TO REZONE CERTAIN PROPERTY ZONED “HAMLET” TO “B” DISTRICT, TO REZONE CERTAIN PROPERTY ZONED RESIDENTIAL “R” DISTRICT TO “PD” DISTRICT, AND TO REZONE CERTAIN PROPERTY ZONED “HAMLET” TO “B” AND ALSO TO REMOVE REFERENCES TO PRIOR REZONINGS FROM THE TOWN CODE.

Adopted this 17th day of April 2014 at a meeting of the Town Board.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Absent
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Resolution carried.

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INTRODUCTION OF PROPOSED LOCAL LAW NO. 1 OF 2014:

The following was submitted:

**LOCAL LAW NO. 1-2014 TO REMOVE REFERENCES TO PRIOR
REZONINGS FROM THE TOWN CODE AND TO REVISE THE LISTING OF
ZONING DISTRICTS SO AS TO CLARIFY THE TOWN CODE:**

BE IT ENACTED, by the Town Board of the Town of Walworth, Wayne County, State of New York, as follows:

Section I. Authorization

The adoption of this Local Law is in accordance with Municipal Home Rule Law Section 10.

Section II. Title and Purpose

This law shall be known as and may be cited as Local Law No.1-2014 to Remove References to Prior Rezoning's from the Town Code and to Revise the Listing of Zoning Districts so as to Clarify the Town Code. The purpose of this Local Law is to clarify the Town Code by removing references to prior rezoning's and by updating the listing of zoning districts to accurately reflect those zoning designations permitted by the Town Code.

Section III. Legislative Finding

The Town Board of the Town of Walworth finds and hereby determines that this Local Law is required to clarify the Town Code by removing references to prior rezoning's, since said prior rezoning's are on file with the Town Clerk and reflected in the Town's Official Zoning Map, and to revise the listing of zoning districts in the Town Code to accurately reflect those zoning designations permitted by the Town Code.

Section IV. Amendment.

- A. The Town of Walworth Town Code Chapter 180, Subsection 180-6, is amended such that, while all Town of Walworth Official Zoning Map changes effectuated as a result of the language and action referred to therein will remain fully effective according thereto, the language therein will be removed from the Town Code and preserved on file with the Town Clerk, such that Subsection 180-6 of the Walworth Town Code is repealed in its entirety and replaced with the following, to read as follows:

Section 180-6. Town of Walworth Official Zoning Map.

The Town of Walworth Official Zoning Map is hereby incorporated herein and made a part of this Chapter. The Town of Walworth Official Zoning Map shall be kept on file with the Walworth Town Clerk.

- B. The Town of Walworth Town Code Chapter 180, Subsection 180-5, is hereby amended to designate all existing Zoning Districts in the Town of Walworth, and shall read as follows:

Section 180-5. Zoning Districts of the Town of Walworth

For the purpose of promoting the public health, safety, morals and general welfare of the community, the Town of Walworth is divided into the following zoning district designations:

RR-1 District - Single Family Residential
 RR-1A District – Single Family Residential
 R District – Single Family Residential
 Hamlet District - Multifamily/Neighborhood Business
 B District – General Business/Professional
 I District – General Industrial
 PD District – Planned Development
 Park and Community Facility District
 Mobile Home Park Overlay District
 Daycare Center Overlay District
 Adult Use Business Overlay District

Section V. Validity and Severability

Should any word, section, clause, paragraph, sentence, part or provision of this local law be declared invalid by a Court of competent jurisdiction, such determination shall not affect the validity of any other part hereof.

Section VI. Repeal, Amendment and Supersession of Other Laws

All other ordinances or local laws of the Town of Walworth which are in conflict with the provisions of this local law are hereby superseded or repealed to the extent necessary to give this local law force and effect during its effective period.

Section VII. Effective Date

This Local Law will take effect upon filing in the office of the New York State Secretary of State.

RESOLUTION #100-14 PUBLIC HEARING – LOCAL LAW NO. 1-2014 TO REMOVE REFERENCES TO PRIOR REZONINGS FROM THE TOWN CODE AND TO REVISE THE LISTING OF ZONING DISTRICTS SO AS TO CLARIFY THE TOWN CODE:

Councilwoman Hawkins-Mance offered the following Resolution 100-14 and moved its adoption. Seconded by Councilman Ruth to wit:

WHEREAS, upon advice from legal counsel, the Town Board wishes to clarify the Walworth Town Code by removing lengthy and cumbersome references therein to metes and bounds descriptions describing previous changes to the Official Zoning Map, all of such previous changes being reflected on the Official Zoning Map and documented on file at the Town Clerk's Office, and to update the listing of designated zoning districts within the Town; and

WHEREAS, the Attorney for the Town of Walworth has prepared a draft Local Law to implement the aforementioned Town Code amendment; now, therefore be it

RESOLVED, by the Town Board of the Town of Walworth, that a Public Hearing shall be had on the 1st day of **May 2014**, at **7:45** p.m., for the purpose of adopting such Local Law; and be it further

RESOLVED, that the Town Clerk advertise for said Public Hearing in a manner consistent with law.

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Adopted this 17th day of April 2014 at a meeting of the Town Board.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Absent
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Resolution carried.

RESOLUTION 101-14 AUTHORIZING WALWORTH PLAZA LLC (TOPS MARKETS) A PERMIT TO REMOVE TOPSOIL:

Councilman Ruth offered the following Resolution 101-14 and moved its adoption.

Seconded by Councilwoman Markowski to wit:

Discussion ensued.

WHEREAS, the Engineer for the Town has reviewed Application for Excavation and/or Topsoil Removal from Walworth Plaza LLC (Tops Markets) and supports / recommends that a Permit be issued according to the application.

WHEREAS, the Engineer for the Town has submitted original documents for filing in the Town Clerks Office.

RESOLVED, that the documents be accepted and filed and a Permit to remove topsoil be issued to Walworth Plaza LLC.

Adopted this 17th day of April 2014 at a meeting of the Town Board.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Absent
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Resolution carried.

RESOLUTION 106-14 AMENDING RESOLUTION 101-14 - PERMIT FEE:

Councilman Ruth offered the following Resolution 106-14 and moved its adoption.

Seconded by Councilwoman Hawkins-Mance to wit:

Discussion ensued.

RESOLVED, that the Application presented with Resolution 101-14 be Amended indicating Permit Fee "\$480.00 (\$0.06) cubic yard x 8,000 yards (in application) and no charge for Engineering Review waived by LaBella".

Adopted this 17th day of April 2014 at a meeting of the Town Board.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Absent
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

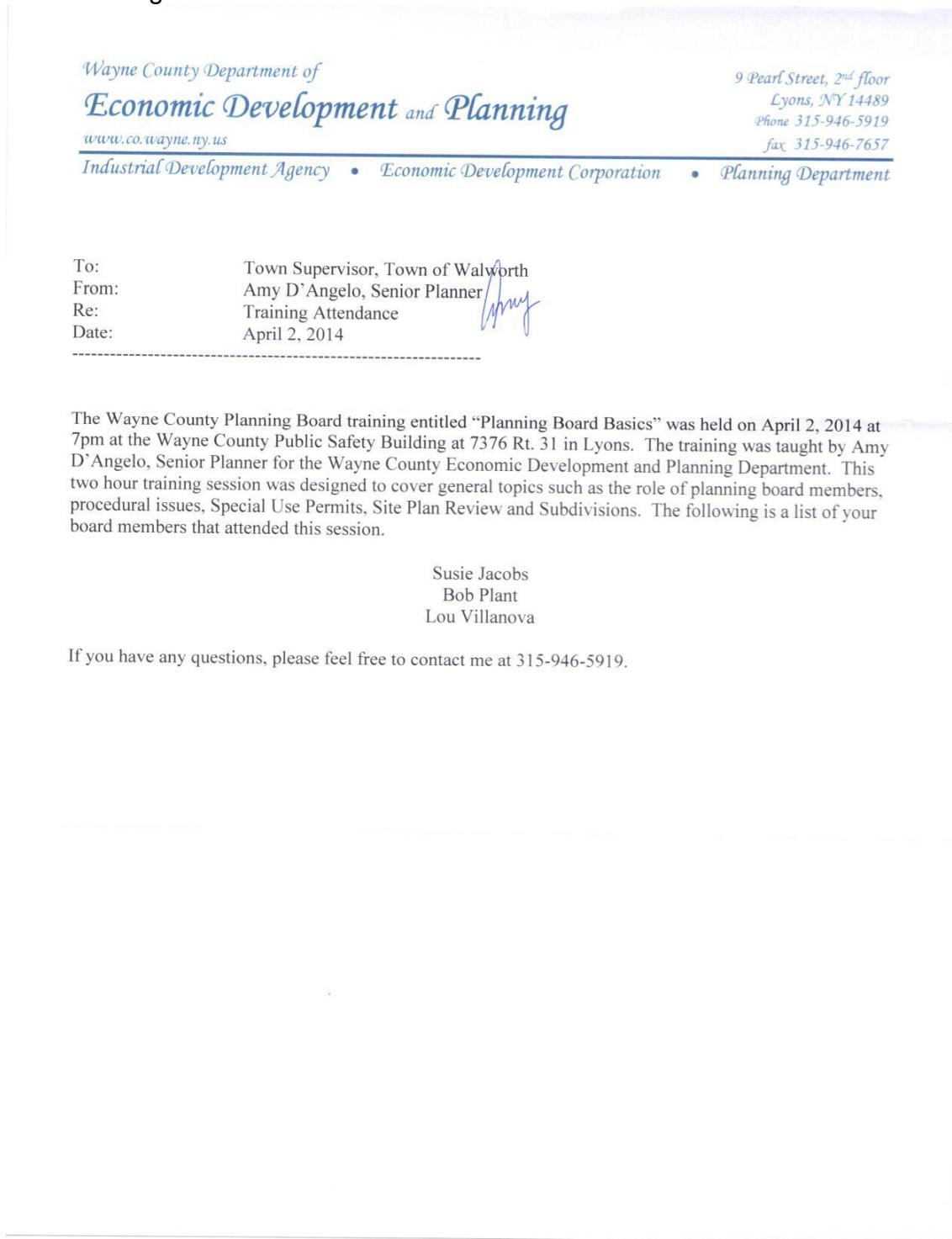
Resolution carried.

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CORRESPONDENCE:

WAYNE COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT & PLANNING – “PLANNING BOARD BASICS”:

The following was submitted:



Motion by Councilwoman Hawkins-Mance to accept and file.
Seconded by Councilman Ruth.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Absent
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Motion carried.

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EMPIRE SAFETY TRAINING – “EMPLOYEES ANNUAL SAFETY TRAINING”:

The following was submitted:

Discussion ensued. It was noted that the “Annual Safety Training” is available on Flash Drive for new employees.



PO Box 13
Chittenango, New York 13037
Phone: 315-656-9561
Cell Phone: 315-952-4134
E-Mail: ltroast@tweny.rr.com

April 2, 2014

Patricia Marini, Supervisor
Town of Walworth

Dear Patti,

Enclosed please find the certificates for the Highway, Waste Water and Parks Departments for the Annual Safety Training held on Monday, March 31, 2014 at 7:30 am.

I will be sending under separate cover the certificates for the office staff; Courts, Clerk’s office, Assessor’s, library, etc. for the Annual Safety Training held on Monday, March 31, 2014 at 10:00 am.

Thank you again for the business and the positive feedback.

We appreciate the business.

Sincerely,

Cathy Troast

SAFETY FOR THE REAL WORLD
WWW.EMPIRESAFETY.ORG

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PO Box 13
Chittenango, New York 13037
Phone: 315-656-9561
Cell Phone: 315-952-4134
E-Mail: ltroast@twcny.rr.com

April 2, 2014

Patricia Marini, Supervisor
Town of Walworth

Dear Patti,

Enclosed please find the certificates for the office staff; Courts, Clerk's and Assessor's offices, Library Departments, etc. for the Annual Safety Training held on Monday, March 31, 2014 at 10:00 am.

I am sending under separate cover the certificates for the Highway, Waste Water and Parks Departments, for the Annual Safety Training held on Monday, March 31, 2014 at 7:30 am.

Thank you again for the positive feedback.

We appreciate the business.

Sincerely,

Cathy Troast

SAFETY FOR THE REAL WORLD
WWW.EMPIRESAFETY.ORG

Motion by Councilman Ruth to accept and file the Certificate of Completion for the employees who attended.
Seconded by Councilwoman Markowski.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Absent
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Motion carried.

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WAYNE COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT & PLANNING – “SEQR BASICS AND THE NEW SEQR FORMS”:

The following was submitted:

<p><i>Wayne County Department of</i> <i>Economic Development and Planning</i> <i>www.co.wayne.ny.us</i> <i>Industrial Development Agency • Economic Development Corporation • Planning Department</i></p>	<p><i>9 Pearl Street, 2nd floor</i> <i>Lyons, NY 14489</i> <i>Phone 315-946-5919</i> <i>fax 315-946-7657</i></p>
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To: Town Supervisor, Town of Walworth
 From: Amy D’Angelo, Senior Planner
 Re: Training Attendance
 Date: April 10, 2014

The Wayne County Planning Board training entitled “SEQR Basics and the New SEQR Forms” was held on April 9, 2014 at 6:30pm at the Wayne County Public Safety Building at 7376 Rt. 31 in Lyons. The training was taught by Amy D’Angelo, Senior Planner for the Wayne County Economic Development and Planning Department. This three hour training session was designed to help board members better understand what the State Environmental Quality Review (SEQR) is, when it is needed, and what information is required. We also covered the newSEQR forms, the EAF Mapper and the Environmental Resource Mapper. The following is a list of your board members that attended this session.

Susie Mance-Hawkins
 Richard Johnson

If you have any questions, please feel free to contact me at 315-946-5919.

Motion by Councilwoman Markowski to accept and file.
 Seconded by Councilman Ruth.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Absent
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Motion carried.

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ASSESSOR DISCLOSURE STATEMENT – DENNINE LEESON:

Discussion ensued.

Motion by Councilman Ruth to accept and file the Assessor Disclosure Statement – Dennine Leeson dated April 15, 2014.

Seconded by Councilwoman Hawkins-Mance.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Absent
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Motion carried.

AFFORDABLE HOUSING CORPORATION HOME IMPROVEMENT ASSISTANCE:

Discussion ensued.

Notice will be posted for the public.

Continued on the next page.

**WALWORTH TOWN BOARD – REGULAR MEETING
17 APRIL 2014**



Community Action in Self Help

48 Water Street, Lyons, New York 14489
Phone: (315) 946-6992 Fax: (315) 946-3314

April 16, 2014

Dear Sir or Madam:

As spring has arrived and warmer weather is just around the corner, many local residents will soon be thinking about making home improvements. For many low-income residents, these repairs may be financially out of reach, but desperately needed. As your organization may receive inquiries looking for assistance with this type of work, I would like to share some information about a program our Agency administers that addresses these needs.

The AHC (Affordable Housing Corporation) Home Improvement Program assists low-income households to make repairs to their homes to correct health and safety concerns and code violations, as well as to prolong the useful life of the home. Funds cannot be used for cosmetic improvements.

To be eligible, participants must:

- Live in Wayne County or the Towns of Manchester and Phelps in Ontario County.
- Own and reside in the single-family residence that is being repaired (mobile homes, trailers and manufactured homes are not eligible).
- Meet income requirements (below 112% of HUD's (Housing and Urban Development) Low-Income Limits for the service area - \$60,032 for a family of four in Wayne County).

The funds provided for the repair work do not need to be repaid to our Agency unless the homeowner does not meet the regulatory agreement requirements.

Another program our Agency administers that may be of interest to those you serve is HOPP (Home Ownership Protection Program). This program offers highly customized, individual counseling to homeowners at-risk of foreclosure. Homeowners work with a Nationally Certified Housing Counselor to understand and explore their options to avoid foreclosure or minimize the financial effects of it. There are no fees or income limits for this program and it is open to residents in Wayne County and the Towns of Manchester and Phelps in Ontario County.



**Section 8 Housing
Choice Voucher Program**
48 Water Street
Lyons, NY 14489

Wolcott Estates
5770 New Hartford St.
Wolcott, NY 14590

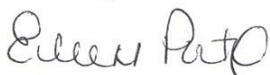
Wayne Rural Development
48 Water Street
Lyons, NY 14489

Housing Counseling
48 Water Street
Lyons, NY 14489

**WALWORTH TOWN BOARD – REGULAR MEETING
17 APRIL 2014**

We would appreciate you sharing this information with individuals that may benefit from either of these programs. Interested homeowners can contact our Agency at (315) 946-6992 or visit our website at www.cashinc.org for more information about these two programs, as well as the other programs we administer, and to download an in-take application.

Sincerely,



Eileen Porto
Executive Director

Motion by Councilwoman Hawkins-Mance to accept and file.
Seconded by Councilwoman Markowski.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Absent
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Motion carried.

ACADEMY BUILDING DEMOLITION:

Discussion ensued.

It was noted that the Academy Building Demotion began last week. Everything is going well. The Permit includes a fence that has been installed around the perimeter to detour admittance to the area. The construction company responsible for the demolition has taken a hiatus from the project and will be returning to finish the project within a short period of time. A request for the

Town Newspaper to print an update on the project would help keep our community informed.

**WALWORTH TOWN BOARD – REGULAR MEETING
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ADJOURNMENT:

Motion by Councilwoman Hawkins-Mance to adjourn.

Seconded by Councilwoman Markowski.

Roll call vote:	Supervisor Marini	Aye
	Councilman Ruth	Aye
	Councilman Pembroke	Absent
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Aye

Motion carried.

Time: 8:15 PM.

Respectfully Submitted,

Susie C. Jacobs, MMC, RMC
Town Clerk